

STARTING/ENDING YOUR LOBBYING

Checklist for Starting Your Lobbying

1. Determine whether you are lobbying. Lobbying is making direct communications with members of the legislative or executive branch of Texas state government to influence legislation or administrative action. 1 Tex. Admin. Code § 34.1(3)
2. Determine whether you are required to register as a lobbyist. You are required to register if you:
 - a. Receive, or are entitled to receive, more than the compensation/reimbursement threshold in a calendar quarter as compensation or reimbursement to lobby and spends more than 40 hours per calendar quarter engaging in lobby activity, including preparatory activity; or

Year	Quarterly Compensation Reimbursement Threshold
2025	\$1,930
2024	\$1,870
2023	\$1,760
2022	\$1,640
2021	\$1,620
2020	\$1,560
2019 and prior years	\$1,000

- b. Expend more than the expenditure threshold in a calendar quarter to benefit a state officer or employee (or his or her immediate family) when the expenditures are made to communicate to influence legislation or administrative action.

Year	Quarterly Expenditure Threshold
2025	\$970
2024	\$940
2023	\$880
2022	\$820
2021	\$810
2020	\$780
2019 and prior years	\$500

Tex. Gov't Code § 305.003 and 1 Tex. Admin. Code §§ 34.41 and 34.43.

Please note that there is an exception for incidental lobbying. (See Lobbying in Texas: A Guide to the Texas Law.)

1. File both a Lobby ID Request/Name Change Form and Form Security-Lobby with TEC in order to obtain a File ID number necessary for filing a registration.
2. File a lobby registration electronically, unless you qualify to file on paper, with the TEC no later than five days after the date you make the communication that requires you to register.
3. File lobby activities reports monthly to report your expenditures. (You may file annually if you intend to make less than the annual lobby expenditure threshold in lobby expenditures during the calendar year.)

Year	Annual Expenditure Threshold
2025	\$2,220
2024	\$2,150
2023	\$2,020
2022	\$1,890
2021	\$1,860
2020	\$1,790
2019 and prior years	\$1,000

4. Renew your lobby registration each year that you are lobbying. You can register to lobby starting on December 1.
5. Continue filing lobby activities reports as long as your lobby registration is on file with the TEC.

Checklist for Ending Your Lobbying

1. Determine whether you have stopped lobbying before your lobby registration automatically expires on December 31.
2. File a lobby termination notice with the TEC along with your final lobby activities report if you have stopped lobbying before your lobby registration for that year expires.