



TEXAS ETHICS COMMISSION



ETHICS ADVISORY OPINION NO. 487

December 2, 2009

Whether a report relating to a measure that a city is considering posting on its Internet website complies with section 255.003 of the Election Code. (AOR-551)

The Texas Ethics Commission has been asked to consider whether a report relating to a measure that a city is considering posting on its Internet website complies with section 255.003 of the Election Code.¹ The requestor of the advisory opinion provides that prior to ordering an election regarding whether the city should withdraw from a regional transportation authority, the city created a task force, which issued a report evaluating the various transportation options available to the city. The requestor provides that prior to submitting the report for the commission's inspection, material that might be objectionable under section 255.003 was redacted.

Section 255.003 of the Election Code provides in relevant part as follows:

(a) An officer or employee of a political subdivision may not knowingly spend or authorize the spending of public funds for political advertising.

(b) Subsection (a) does not apply to a communication that factually describes the purposes of a measure if the communication does not advocate passage or defeat of the measure.

(b-1) An officer or employee of a political subdivision may not spend or authorize the spending of public funds for a communication describing a measure if the communication contains information that:

1. the officer or employee knows is false; and
2. is sufficiently substantial and important as to be reasonably likely to influence a voter to vote for or against the measure.

(c) A person who violates *Subsection (a) or (b-1)* commits an offense. An offense under this section is a Class A misdemeanor.

Elec. Code § 255.003.

The initial question in determining compliance with section 255.003 is whether the report provided for our inspection constitutes political advertising for purposes of section 255.003(a). Political advertising is defined by section 251.001(16) of the Election Code as follows:

“Political advertising” means a communication supporting or opposing a candidate for nomination or election to a public office or office of a political party, a political party, a public officer, or a measure that:

- (A) in return for consideration, is published in a newspaper, magazine, or other periodical or is broadcast by radio or television; or

(B) appears:

- (i) in a pamphlet, circular, flier, billboard or other sign, bumper sticker, or similar form of written communication; or
- (ii) on an Internet website.

The critical question in determining whether the report constitutes “political advertising” is whether it is a communication supporting or opposing a measure. Whether a particular communication supports or opposes a measure is a fact question. A factor in determining whether a particular communication supports or opposes a measure is whether the communication provides information and discussion of the measure without promoting the outcome of the measure. [Ethics Advisory Opinion No. 476](#) (2007). The report consists of 77 pages and includes an analysis of current public transportation ridership and cost compared with the cost of alternate transportation providers. The report also includes appendices that contain back up information. In our opinion, the report provided for our inspection does not support or oppose a measure and therefore does not constitute political advertising as the term is defined in section 251.001(16).

The remaining question in determining compliance under section 255.003 is whether posting the report on the city website is permissible under section 255.003(b-1). In our opinion, the description of the measure provided in the report is sufficiently substantial and important as to be reasonably likely to influence a voter to vote for or against the measure. Therefore, for the posting of the report to be permissible, *an officer or employee of the city may not authorize such posting if the officer or employee knows the report contains information that is false. Whether or not an officer or employee provides such authorization is a fact question that cannot be resolved in an advisory opinion.*

SUMMARY

For purposes of section 255.003 of the Election Code, the attached report is not “political advertising,” and, therefore, may be posted on a city’s Internet website unless an officer or employee of the city authorizing such posting knows that the report contains false information.

¹ A copy of the report is attached to this opinion as an appendix.



A Report by the Richland Hills, Texas

Alternate Public Transportation and Transportation Finance Reform Task Force

Prepared for

The Mayor and City Council of the City of Richland Hills, Texas

CITY OF RICHLAND HILLS, TEXAS

**AN ANALYSIS OF CURRENT PUBLIC TRANSPORTATION
RIDERSHIP AND COST COMPARED WITH THE COST OF
ALTERNATE TRANSPORTATION PROVIDERS**

Presented

September 15, 2009

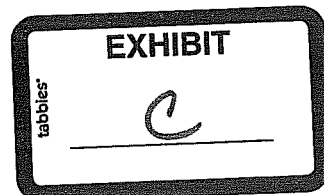


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Introduction

The citizens of Richland Hills have participated in the Fort Worth Transportation Authority, the T, since 1992. There are currently two Tarrant County cities, Richland Hills and Blue Mound, in the T in addition to Fort Worth. The City of Lake Worth did participate in the T until their citizens voted to opt out of the agreement in 2003. The City of Lake Worth currently contracts out their public transportation to a private vendor.

The transportation services within the City by the T are funded through a ½ cent sales tax collected in Richland Hills and dispensed by the State of Texas to the T. There is no floor or ceiling as to how much this funding amount can be. In 2008 the amount of tax dollars issued to the T was in excess of \$800,000.00.

In 2008, in response to a budget shortfall that prohibited the City from funding three additional Firefighter/paramedic positions and one Police Dispatcher position, a series of City Council workshops and town hall meetings were held to discuss the current agreement with the T and to discuss the possibility of an alternate, lower cost transportation system for the City

A Request for Information (RFI) was issued by City staff followed by a Request for Proposal (RFP). The one vendor that the Task Force determined was qualified that responded to both requests was Irving Holdings, Inc./Go Yellow Checker (Irving Holdings). Irving Holdings is a vendor of significant size and experience and one that has held the contract with the City of Lake Worth, Texas since 2003. The response from Irving Holdings was utilized for the cost comparisons later in this report.

In 2009 the Richland Hills City Council formed the Alternate Public Transportation and Transportation Finance Reform Task Force. The Task Force has studied the issues surrounding public transportation in Richland Hills and broken the analysis into three main categories: 1) the **Service Providers**; 2) the **Ridership**; and, 3) the **Cost of Services**. These categories are discussed in greater detail in the following three sections.

The final section of this report contains the recommendations of the Task Force for future actions to be taken by the Richland Hills City Council. This report concludes with the Appendices, which contain back up information in tabular form.



SECTION I

A Review and Evaluation of Public Transportation Providers

Transportation Service Providers

Three transportation providers were examined by the Task Force: 1) the current provider, the Fort Worth Transportation Authority (the T); 2) Irving Holdings; and, 3) the North East Transportation Service (or "NETS). All three providers are considered to be qualified to provide public transportation services for our City. Each has a proven track record and the infrastructure and experience to be a successful vendor for whatever ground transportation services our citizens may elect. A brief summary of each of the three providers is provided below.

FORT WORTH TRANSPORTATION AUTHORITY.

The T was originally formed on November 8, 1983. It is the operator of a public transportation system which operates primarily, but not exclusively, within the City of Fort Worth. The T also partners with DART of Dallas through the Trinity Railway Express (or, TRE). The T has significant experience in delivering public transportation services for bus route services, on-demand services, MITS and School Bus services in the greater Fort Worth/Tarrant County region where it operates 36 bus routes with 5 hubs. Member cities are: Fort Worth, Blue Mound and Richland Hills. The actual "Operator" of the T's transportation services is McDonald Transit Associates, Inc, based in Fort Worth, Texas. The company operates transportation services in 18 states and in 8 major cities within Texas. The T has the experience and infrastructure along with a proven track record of performance.

IRVING HOLDINGS, INC

Irving Holdings is a Texas corporation that has been engaged in the regular business of general and specialty transportation and related services since 1997. Such transportation services include: on-demand services, contracted services and paratransit services. Irving Holdings has had a contract with TxDot to provide Medicaid transportation services for thirty (30) counties surrounding Dallas, Tarrant, Collin, Denton, Rockwall, Hunt, Kaufman, Johnson and Parker Counties. They also operate the City of Arlington's Handitran program and the City of Lake Worth's alternate transportation system and MITS service, and they operate under a contract with the T for MITS services in the cities served by the T. Irving Holdings has the experience and infrastructure along with a proven track record of performance.

NETS (NORTHEAST TRANSPORTATION SERVICE)

Description: The American Red Cross WHEELS program provides NETS through a partnership with the Fort Worth Transportation Authority, the T. NETS is a door-to-door, demand responsive, paratransit service and is available to any resident of a participating city. Participating cities are Bedford, Euless, Grapevine, Haltom City, Hurst, Keller and North Richland Hills. Trip purposes include medical, socialization, employment, essential shopping and education. NETS also has the experience and equipment along with a proven track record of performance. The City of Richland Hills was a member of NETS prior to joining the T in 1992.



SECTION II

An analysis of the **Ridership** of the three components of the City's current public transportation services:

- 1) Bus (on demand) route services;
- 2) School Bus services; and,
- 3) Mobility Impaired Transportation Services (MITS)

Utilization/Ridership of Route, School, and MITS Transportation Services in Richland Hills, Texas

Routine rider reports provided to the City by the T contained insufficient data for the Task Force to accurately evaluate the ridership of the City's public transportation service by Richland Hills' citizens or City-based businesses. Therefore, in order to better analyze ridership data, the Task Force examined a special request rider report obtained from the T which contained data regarding Route 41 (the principal route through Richland Hills) ridership and Mobility Impaired Transportation Service (MITS) ridership.

The special rider report was requested in a format containing the following report details:

1. The specific pick up and drop off **addresses** for every rider on Route 41 and users of the MITS services for a one-week period in July, 2009; and,
2. The specific **time** of each rider pick-up and each drop-off across each full day of Route 41 and MITS operations;

The report period was specifically requested for ridership on the T in July. The desire was to get an accurate picture of ridership that, due to the Summer vacation, would not include school age, student bus riders during the period.

The Task Force was provided a copy of another separate special request rider report from the T. The report was for a single day (a snapshot) of the school bus service ridership. This report had been previously obtained by the City Council and was made available to the Task Force to use in evaluating the ridership of the school bus portion of the City's transportation system.

These Special Request Rider Reports provided by the T formed the basis of the Task Force's evaluation of the extent of the utilization / ridership of the City's transportation service. The detail in these reports from the T's data files permitted the Task Force to reach conclusions regarding the number of total riders and the number of riders who were actual citizens of Richland Hills or patrons or employees of a business located in Richland Hills.

1. BUS (ON DEMAND) ROUTE 41 RIDERSHIP ANALYSIS

The report from the T revealed that Bus Route 41 is predominately utilized by residents of other cities. Approximately 80% of all riders were not citizens of Richland Hills or patrons or employees of businesses based in Richland Hills.

The overall ridership was considered to be low, with an average number of daily one-way trips during July 2009 being 56. Assuming that most riders would use the public transportation system for going to and from their destination, the total trips were divided by 2 to estimate the total number of actual "patrons." Based on this assumption, it appears that approximately 28 people used the Richland Hills transportation system on a given day. Of that number, only 5 of those patrons were either citizens of Richland Hills or clients or employees of a business based in Richland Hills. Table 1.2 displays the daily ridership reported by the T for the week of Monday, July 20, 2009. The full report is located at APPENDIX D, TAB 4.

Table 1.2 Summary of Route 41 Ridership July 2009

		Mon	Tue	Wed	Thur	Fri	Avg	Average Round Trips
		20-Jul	21-Jul	22-Jul	23-Jul	24-Jul	Trips per Week	
1	Total Trips	66	66	33	65	52	56	28
2	Richland Hills Citizen or Business	13	13	7	12	9	11	5
3	Non-Resident	53	53	26	53	43	46	23
4	% Citizen Riders	20%	20%	21%	18 %	17%		
5	% Non-citizen Riders	80%	80%	79%	82%	83%		

Source: Fort Worth Transportation Authority, the T _ August 2009

Detailed information in the report from the T permitted the Task Force to identify the business pick-up and drop-off points of the riders who regularly traversed our city using our transportation system. The majority of riders, (over 80%), arrived on the TRE and were carried to and from destinations outside of Richland Hills. In fact, there appeared to be regular riders who were either employees of businesses in other cities or whom lived in close proximity to those businesses. Some of the most frequent destination and pick-up points are displayed in Table 1.3 below.

Table 1.3 Destinations of Non-resident Route 41 Riders July 2009

	Business	Street	City
1	ATI	Blvd. 26	North Richland Hills
2	Jack-in-the-Box	Blvd 26	North Richland Hills
3	Golden Corral	Blvd 26	North Richland Hills
4	North Hills Professional Building	Booth Calloway Rd	North Richland Hills
5	North Hills Hospital	Booth Calloway Rd	North Richland Hills
6	Denny's Restaurant	Glenview Drive	North Richland Hills
7	Northeast Mall	Precinct Line_121	Hurst
8	Rio Vista Apartments	Baker Blvd	Haltom City

Source: Fort Worth Transportation Authority, the T _ August 2009

Audits by Task Force Members

In August, 2009 a Task Force member rode on the Route 41 bus for approximately 4 hours to view first-hand the ridership and geographic area served by the Route 41 T bus. Thirteen riders boarded the bus during that period and only four of the riders began or terminated their trip within the city limits of Richland Hills.

Also in August, 2009, a Task Force Member followed the Route 41 bus for one hour in the late afternoon after 4:00 PM. During that period, two Bus 41 units waited for approximately 40 minutes at the TRE station for two TRE trains to arrive before departing. Only one rider boarded a bus that then departed the station. The bus traveled through the City residential areas without stopping before finally dropping off its only passenger at the Dodge Dealership near Loop 820 North, in North Richland Hills. The bus then proceeded to North East Mall.

Observations and Conclusions

1. Less than 20% of Route 41 riders (*an average of just over 5 individuals per day*) (excluding school-bus ridership, which will be discussed below) appear to be residents of our City or have a connection to a business in our City.
2. Over 80% of the riders of Route 41 (excluding school-bus ridership, which will be discussed below) appear to be citizens of other cities. The geographic area of the operations of Route 41 extends well beyond the boundaries of the City of Richland Hills and predominately serves residents and businesses of other cities.

2. SCHOOL BUS RIDERSHIP ANALYSIS

The Task Force reviewed a copy of the special report from the T given to the City Council in December, 2008. This report identified school bus riders by name, by pick-up point and by drop-off point for Tuesday, August 26, 2008. From this report, the Task Force was able to discern:

1. The total number of students who actually rode the bus on that day;
2. The school which each student rider attended in Richland Hills; and,
3. The city in which they resided.

There were a total of 94 students who rode the bus on August 26th, 2008. Of that total 48 (or 51%) were children of Richland Hills' citizens. The other 49% of students were from the neighboring cities of Hurst, North Richland Hills, and Haltom City.

Table 1.4: School Bus Riders by City of Origin

Richland Hills School Bus Service	Total
Total Student Bus Ridership	94
Total Richland Hills Students	48
Total out of area students	46

Student Ridership by City	Students	% Total
Hurst	22	23%

Haltom City	20	21%
North Richland Hills	4	4%
Richland Hills	48	51%

Source: The Fort Worth Transportation Authority

The school bus, as part of its regular student rider/route service for Richland Hills, picks up students from the following residential complexes outside the city limits of Richland Hills:

1. The Towne Oaks Apartments, located north of Glenview Drive in North Richland Hills
2. The Rio Vista Apartments, located on Baker Blvd in Haltom City
3. The Hurst Manor and Oak Tree Apartments on Booth Calloway Drive in Hurst
4. The Boulders Apartments off of Loop 820N in Hurst

Observations and Conclusions

1. Nearly half of students who ride the school bus are not residents of Richland Hills
2. The school bus is funded by sales tax generated in the City of Richland Hills
3. As with Route 41, the T's bus service travels outside of our City boundaries to pick up and drop off citizens from other cities
4. Our neighboring cities whose residents benefit from this service do not contribute to the cost of school bus operations

3. MOBILITY IMPAIRED TRANSPORTATION SERVICES (MITS) RIDERSHIP ANALYSIS

Perhaps the greatest justification for having a public transportation system in the City of Richland Hills is to provide specialized transportation for our elderly and mobility impaired citizens who may have access to no other means of getting to and from doctors appointments, work, or to conduct essential business. Because of the special training and equipment required to properly assist these riders, the cost of MITS services can be significant, although federal grants may be available to the entity responsible for funding such transportation services which can reduce the overall cost.

As mentioned above, the Task Force obtained a special ridership report for all MITS services provided by the T. The special rider report was requested in a format containing the following report details:

1. The specific pick up and drop off **addresses** for every MITS rider trip for a one-week period in July, 2009; and,
2. The specific **time** of each rider pick-up and each drop-off across each full day of MITS operations;

The T had reported to the City that during the past year, it provided some 7,443 one way trips for Richland Hills. The review by the Task Force of the special MITS rider report reflected an annualized number of MITS trips to be 2,652. The report showed that approximately 53% of the

MITS trips were provided by the T to non-residents. The number of MITS trips provided by the T to residents of Richland Hills was 24 trips for the week reviewed, by 5 individual riders.

Table 1.5 Special Report from the T for MITS Riders July 19 through 24, 2009

	Sun 19-Jul	Mon 20-Jul	Tue 21-Jul	Wed 22-Jul	Thu 23-Jul	Fri 24-Jul	Total Trips	Average Trips/day	Estimated Annual
Total Reported Trips	3	7	4	10	16	11	51	7	2,652
Total R Hills Citizens or Businesses	2	2	4	7	5	4	24	3	1,248
Non-Resident	1	6	0	3	11	7	27	4	1,404
% Citizen Riders	67%	14.29%	100.00%	70%	31%	36%			47%
% Non-citizen Riders	33%	71%	0	30%	69%	64%			53%

Note: Data not adjusted for holidays when services are not available. Costs estimated are conservative.

Additional research indicated that the 53% of rides provided to non-residents were provided to individuals transiting through Richland Hills. The largest number of these individual were picked up in the former “Sam’s Club” parking lot and transported outside of the City as part of the *Quality Living Through Choice* and *Evergreen Work Shop*. Others rode the train and were taken to the North Hills Hospital area in North Richland Hills, and restaurants and residences outside of our city.

The task force also reviewed the services offered by the Northeast Transportation Services (NETS). NETS is administered by the T and operated by the American Red Cross. These services are directed by representatives from member cities that form the NETS Board. The Task Force believes that the annual membership fee for Richland Hills would be \$.50 per person living in Richland Hills, or \$4,066 and the per-ride fee would be \$1.50.

The Task Force recently determined that, due to federal funding requirements, there could be additional cost associated with Richland Hills joining the NETS network. Some other areas of concern include; (1) the service is currently available only 5 days a week, and (2) there is a 2-5 day advance ride request and a limited operating area. Therefore, while NETS does offer some attractive features and might be the least expensive option, further discussions with the NETS board would be needed to fully determine the exact annual cost and compatibility of using NETS to support our elderly and handicapped residents’ needs.

Observations and Conclusions

As mentioned earlier in this report, the public transportation services provided through the “T” is paid by taxpayers through a ½ cent sales tax assessed by the T. Therefore, there is no available cost data for each of the individual services, which are, as previously noted, Route 41 bus service, MITS, school bus services, and connectivity to other T routes and the TRE. If the City elects to consider withdrawal from the T system (which could only be done by calling an election and putting the issue to the voters of the City), the City would need to explore other options and develop a mechanism to control ridership cost on MITS services to be provided by the alternate

vendor. Estimates from Irving Holdings suggest that the bid price to the City per ride on MITS would be \$35.00 (minus a \$2.75 per-ride fee to be paid by the individual rider). Irving Holdings has, as part of its proposal, indicated that the fee charged to the rider would be returned to the City. If these estimates hold true the cost per year could be approximately \$40,000. There is a possibility that the City might be able to obtain federal grant money for up to half this amount through a federal matching grant, as shown in Tables 1.10 and 1.11, located in Section III of this report.



SECTION III

An analysis of the Cost and services of the current transportation provider and those proposed by alternate transportation providers

The Cost for Transportation Services: Current versus Alternate Transportation Providers

The Task Force examined reports from the City's Budget Director regarding the value of the ½ sales tax collected by the State of Texas and then given to the T for the transportation services it now provides, which include: Route 41 Bus Services; School Bus Services; and MITS. There is no allocation of the total costs to each of the 3 transportation services, but rather just the gross amount of dollars collected (i.e., the ½ cent sales tax) and the amount of dollars that the T returns to the City to pay for street repairs. Based on the Task Force's review of the special ridership report data provided by the T and reviewed in detail by the Task Force, however, it appears that much of the ridership of all of the three ground transportation services are being utilized by the citizens of other cities, including Fort Worth, North Richland Hills, Haltom City and Hurst.

In 2008, \$804,393 was collected in Richland Hills by the State of Texas as the total ½ cent sales tax revenue and subsequently paid to the T. The T provided \$83,655 of the total \$804,393 to the City to be used for street maintenance. (There is no contract guaranteeing that any of the ½ cent sales tax revenue collected will be returned to the City, but generally the T returns some amount each year.) Thus, in 2008 a total of \$720,738 (\$804,393 minus \$83,655) was retained by the T.

The City currently cannot raise the sales taxes it currently charges, because the State of Texas caps local sales taxes, and the local sales taxes currently being assessed, including the ½ cent sales tax assessed by the T, are at the state cap. If the City were to withdraw from the T, once any financial obligations to the T were paid, the voters would have the option to increase the City sales taxes by the ½ cent which is currently assessed by the T. Assuming 2008 is a typical year, this would raise the City's annual revenue by approximately \$720,738.

Therefore, for the purpose of comparing the cost to the citizens of Richland Hills for total transportation services provided by the T with alternative transportation providers, the task force considered the baseline cost of the T to be \$720,738. This section will compare the T's cost for services as described with those proposed by Irving Holdings and the North East Transportation System (NETS).

IRVING HOLDINGS, INC AND GO YELLOW CHECK SHUTTLE BID ANALYSIS

Irving Holdings provided a bid price for each of the three services: Route 41; School Bus Services; and MITS. Each bid price will be discussed in detail in this report and, where appropriate, variations in services will be illustrated to help illustrate the impact on the total cost of the service. The Route 41 bid price can be managed based on the number of hours of operation elected by the City. MITS cost is driven solely by the number of riders, with no minimum and no maximum. The school bus service has a sunk cost by the vendor in the up-front requirement to purchase a suitable bus to carry children, so we expect that the price quoted is the only price available for this service, regardless of whether the hours of operation are changed or not. A possible exception would be for the City to pay a start-up fee, in an amount to be negotiated, that would permit the vendor to recoup its start-up costs up front and not have to

impose a minimum number of operational hours for the service. In the price and hours quoted by Irving Holdings, no up-front start-up costs are included in the bid price. In that regard, whether the bus picks up students from other cities, as it does now, will make no impact on the bid price as quoted. Additionally, the City could elect to charge non-resident students an extra fee to assist our citizens in paying for the cost of the school bus service.

Bus Route 41 Proposal

The Irving Holdings Route 41 bid is based on the number of hours the City could elect to operate the service and is based upon a route with approximately 21 stops throughout the City, including: TRE station; Kroger in North Richland Hills; Northeast Mall in Hurst; and other stops within the City boundaries. The route service is designed to provide services to the citizens of Richland Hills. The reason that Kroger and North Richland Hills is included in a preliminary route service is so that residents can ride the shuttle to such destinations for shopping; however, final route service design would be up to a future City Council.

In the table below, the Task Force showed the impact of the hours of operation elected (or purchased) on the total cost. The fewer hours purchased, the lower the annual cost. Given the exceptionally low daily ridership numbers, this route service could be limited to less than 40 hours per week, but for the purpose of this comparison with the cost of the services being provided by the T, the Task Force elected to use the 40 hours per week cost figure.

Table 1.6: Irving Holdings bid price based upon hours of operations and rebates of rider fees.

Service	Fee per hour	Wkly Hours	Bid Price	Estimated Trips		Per Trip Rebate	Annual Rebate	Adjusted Bid Price
				Week	Year			
Route 41	\$70.00	24	\$87,360	11	572	-\$0.75	-\$429	\$86,931
Route 41	\$70.00	40	\$145,600	11	572	-\$0.75	-\$429	\$145,171
Route 41	\$70.00	50	\$182,000	11	572	-\$0.75	-\$429	\$181,571
Route 41	\$70.00	76.5	\$278,460	11	572	-\$0.75	-\$429	\$278,031

Source: Irving Holdings bid document and Task Force Calculations

A unique aspect of the Irving Holdings bid is that all rider fees collected are returned to the City. In the table above, the estimated 572 riders per year would pay \$429 in fees. The task force deducted that amount from the bid price for operating the shuttle bus service for 40 hours each week for purposes of this analysis.

Using the ridership data provided by the T and basing costs on resident ridership only (using the conclusions stated herein regarding percentage of resident versus non-resident riders as discussed herein), the Irving Holdings bid would be revised to \$145,171 using the 40 hour weekly scenario.

The cost for this provider can be decreased by adjusting the Route 41 hours of operations and the cost per ride for the bus service and the MITS service.

School Bus Services Proposal

The bid price for the school bus service was based upon 4 hours per day of operation, 2 hours in the morning and 2 hours in the afternoon. That amount of time should be sufficient to carry our student load to and from their destinations. The bid was \$500 per day. There are total of 174 school days on the Birdville Independent School District Calendar, including partial days, in which schools will be in session.

Table 1.7. BISD School Days – In- Session including partial days

BISD 2009-2010 School Days Scheduled			
Aug	6	Jan	18
Sep	21	Feb	19
Oct	20	Mar	18
Nov	18	Apr	20
Dec	14	May	20
			174

Source: BISD Web Site

Assuming a total of 174 days for the 2009-2010 school year, the bid price is estimated to be a total of \$87,000 as shown in Table 1.8 below.

Table 1.8 Irving Holdings Bid Price for School Bus Services

Service	Contract bid per day	Est Days	Yearly Total
School Bus	500	174	\$ 87,000

The City Council would have the authority to assess rider fees for School Bus Services under a contracted transportation system. Since there is no advantage to eliminating the current student riders from other cities under the bid proposed by Irving Holdings, one possible strategy that could help pay for the service *and* permit the current student ridership to continue to access the bus is to assess a higher fee for non-citizen riders. Table 1.9 below shows a scenario in which the City could recoup some of its expense by imposing a rider fee that is 2 times or greater that of citizen student riders.

Table 1.9 Estimate of School Bus Rider Fee Rebate from Irving Holdings

Richland Hills School Bus Ridership	Daily	Per trip Rider cost	Daily RT Cost	# School Days	Total Collections
Total Student Bus Ridership	94				
Total Richland Hills Students	48	\$0.75	\$1.50	174	\$261
Total out of area students	46	\$1.50	\$3.00	174	\$522
Total					\$783

MITS Services Proposal

Irving Holdings submitted a bid based upon a flat per ride charge of \$35 for each MITS trip provided. As demonstrated in Section II of this report, the number of MITS riders who actually reside in Richland Hills, or who are an employee or patron of a business based in Richland Hills appears to be very small (only 5 individuals in the sample week. These 5 individuals accounted for an average of only 4 one-way trips per day). Based on this sample, the estimated number of trips annually for just Richland Hills citizens would be 1,460, as shown in Table 1.5 in Section II of this report. Based on that estimate, Table 1.10 below shows the estimated annual cost for MITS services with rider fees rebated.

Table 1.10 Irvings Holdings Bid Price and Cost after Rider Rebates **without** Federal Grant

Service	Contract per Ride	2009 est. Riders	Total Cost	Per Ride Charge	Total Ride fee rebate	Annual Cost Adjusted
MITS	\$35.00	1,248	\$43,680	-\$2.75	(\$3,432)	\$40,248

The City has already applied for a federal grant as part of Council’s initiative to explore more cost-effective means of securing transportation services for the citizens of Richland Hills. In the event this grant is approved, the cost of providing MITS services would drop by over 50% as shown in Table 1.11 below.

Table 1.11 Irvings Holdings Bid Price and Cost after Rider Rebates **with** Federal Grant

Service	Contract per Ride	2009 est. Riders	Total Cost	Per Ride Charge	Total Ride fee rebate	Annual Cost Adjusted
MITS	\$17.50	1,248	\$21,840	-\$2.75	(\$3,432)	\$18,408

For the purpose of evaluating the total bid price from Irving Holdings, the Task Force will use the MITS bid price of \$43,680, which is after rider fee rebates but without the Federal Grant.

Observations and Conclusions

The total bid price, as explained above for the services proposed by Irving Holdings is substantially lower than the amount paid to the T in 2008, even after the T rebated some \$31,000 for City street repairs. Table 1.12 below shows the total bid price, after estimated rider fee rebates from Irving Holdings. The table also demonstrates the additional cost savings resulting from approval of the City’s application for a federal grant for MITS services. The outlook for such grant is favorable.

Table 1.12 Summary of Bid Price by Irving Holdings, Inc.

Transportation Service Proposed	Bid Price after Rider fee Rebate	Bid Price with Federal Grant
1 Bus Route 41	\$145,171	\$145,171

2	School Bus	\$87,000	\$87,000
3	MITs	\$40,248	\$18,408
Total		\$272,419	\$250,579

Comparing the bid price from Irving Holdings to the 2008 “cost” of the T (reflected as lost potential sales tax revenue), the City would make available approximately half a million dollars each year, depending on sales tax revenue collected and upon any adjustments to transportation services that could lower vendor costs and thus lower the bid price to the city. Table 1.13 shows the difference in the Irving Holdings bid price(s) and the cost of transportation services for the T in 2008, as calculated by the task force.

Table 1.13 Estimate of Savings based on Irving Holdings Bid Price

Vendor	(no federal grant) Vendor Cost	(federal grant) Vendor Cost
The T	\$720,738	\$720,738
Irving Holdings	\$272,419	\$250,579
Total Savings	\$448,319	\$470,159

Any future City Council that reviews transportation services should closely examine the demand for Bus Route 41 services and determine the most prudent and cost-effective services to be provided to the small number of Richland Hills citizens who utilize it.

Northeast Transportation Services (NETS)

NETS was approached by the Task Force about the possibility, if citizens and Council so elected, of the City rejoining NETS to provide MITs services to Richland Hills citizens. The ridership numbers that the Task Force originally presented to NETS were the numbers from the standard reports provided by the T to the City which the task force determined included a majority of non-resident riders. Based upon those numbers, the NETS administrator and the NETS Board of Directors determined that it would have to add assets to pick up the additional workload and that it had exhausted its federal funds for this year. With the much lower MITs ridership figures which the task force determined would reflect actual resident trips, NETS may reconsider a request by the City to rejoin.

NETS has a flat fee based on the cost per capita for each member city. NETS provide the MITs transportation services and also general ground transportation services for non-emergency medical appointments. Richland Hills' cost for the first year, if the City was permitted to rejoin NETS, could be \$4,066.00

Under this scenario, the combination of using Irving Holdings and NETS would result in an estimated total cost for transportation services of \$236,237, or \$484,501 less than the potential tax revenue that the City could receive if an election were called on the issue of whether the City should withdraw from the T, the voters of the City voted to withdraw from the T at that election,

and the voters also elect to replace the sales tax currently paid to the T with an equal City sales tax , based upon 2008 cost data.

Table 1.14 Summary of Bid Price by Irving Holdings, Inc. using NETS for MITS

Transportation Service Proposed		Bid Price after Rider fee Rebate
1	Bus Route 41	\$145,171
2	School Bus	\$87,000
3	NETS	\$4,066
Total Cost		\$236,237

Before considering a private vendor for MITS services, the City and the Council should explore whether membership in NETS could be negotiated. NETS offers the best possible value for the transportation of citizens of Richland Hills who are either mobility impaired or elderly and who require specialized transportation services.



SECTION IV

Summary and Recommendations

Summary and Recommendations

Summary

In 2008 the amount of tax dollars collected and paid to the T was \$804,393. The T rebated \$83,655 to the City of Richland Hills in 2008 to be used in street maintenance. Therefore, the T retained \$720,738, and provided transportation services within the City as described above.

Ridership reports provided to the City by the T over the years have included significant numbers of riders of Bus Route 41 and the MITS services who were not residents of Richland Hills and who used the Richland Hills transportation services to traverse our City enroute to destinations in Fort Worth, Haltom City, North Richland Hills and Hurst. It appears based upon the task force's sampling, that over 80% of riders of Bus Route 41 are not citizens of Richland Hills or patrons or employees of businesses based in Richland Hills.

Based on a response to an RFP issued by the City, Irving Holdings, Inc. submitted a bid price of \$272,419. This price is considered to be conservative, based on the ridership data for Richland Hills' citizens as derived from special reports received from the T. This bid price is \$448,319 each year less than the sales net tax revenue which the City could obtain if an election were called to withdraw from the T and the voters elected to withdraw from the T and replace the T's sales tax with an equal City sales tax. based on 2008 sales tax information. Of course, as sales tax revenue changes over time, the difference could be higher or lower.

If the City were allowed to rejoin NETS, it could realize further savings on MITS costs. Our City would offer the same services for its elderly and mobility impaired citizens as is currently offered by our neighboring cities of Bedford, Euless, Grapevine, Haltom City, Hurst, North Richland Hills, and Keller. It appears that the fee for NETS participation for the City would be \$4,066. This would create an additional \$39,614 difference between the cost of transportation services through the T (calculated as lost sales tax revenue to the City) and the costs which would be paid by the City to transportation vendors, as discussed above.

Recommendations

It is the recommendation of the Task Force that this Task Force Report be posted on the City's web site for citizens to examine.



APPENDICES

This section displays the reports, lists and other materials utilized by the Alternate Public Transportation and Transportation Finance Reform Task Force.

<u>APPENDIX</u>	<u>TAB</u>
A. Request for Proposal for Public Transportation Services	1
B. Response to RFP submitted by Irving Holdings	2
C. 2008 and 2009 ½ cent sales tax reports	3
D. Special Request Report for Route 41 and MITS Riders	4
E. Special Request Report for School Bus Riders	5



APPENDIX A – TAB 1

Request for Proposal for Public Transportation Services



REQUEST FOR PROPOSAL (RFP)
FOR
PUBLIC TRANSPORTATION SERVICES

Due Date for Submission of Proposals: June 1, 2009

Contact: James Quin, City Manager at 817-299-1805 or e-mail jquin@richlandhills.com.

INSTRUCTIONS TO SUBMITTERS

Proposals for public transportation services are being solicited at this time from qualified vendors for furnishing the merchandise, supplies, services and/or equipment set forth in this RFP. Completed submittals from vendors should be received at Richland Hills City Hall at 3200 Diana Drive, Richland Hills, TX 76118 by the date shown above.

The City is exploring alternative public transportation service options and is soliciting bids for services from qualified vendors that would go into effect subsequent to:

1. A majority vote by its citizens to change the City's transportation services, should such vote be called;
2. The statutory waiting period imposed by state and federal law to hold an election; and,
3. The statutory waiting period from the time a majority "Yes" vote is cast by the residents of the City.

Vendor understands that services may not begin for 18 months to 2 years from the date of this RFP due to mandatory state and federal waiting periods; and that no vote has yet been called by the City; and that no vote may be called by the City. In the event that no vote is called or that a vote is called but a majority of the citizens of the City do not vote to change transportation services, that this RFP would then be voided.

Bid prices should take into consideration the considerations described above.

We anticipate that an award (SUBJECT TO A "YES" VOTE BY CITIZENS) in the event an election is called would occur within 90 days of the due date for bid responses.

All proposal information and bid prices submitted will be treated by the City as CONFIDENTIAL and will not be released to third parties.

By submitting information, I hereby affirm that I am aware of the provisions of Texas Penal Code Sec. 36.02, 36.08, 36.09 and 36.10 (a copy of which is included with this proposal), dealing with the Bribery and Gifts to Public Servants.

I further affirm that I will adhere to such laws and shall instruct and require all agents, employees and representatives to do the same. I am further aware that any violation of these rules subjects this agreement to revocation, my removal from lists, prohibiting future subcontract work,

revocation of permits and prosecution.

Company Name and Address:	Company's Authorized Agent:
Telephone No:	Fax No:
Date:	Email address:

**TITLE 8: OFFENSES AGAINST PUBLIC ADMINISTRATION
TEXAS PENAL CODE**

§ 36.02. Bribery.

(a) A person commits an offense if he intentionally or knowingly offers, confers, or agrees to confer on another, or solicits, accepts, or agrees to accept from another:

(1) any benefit as consideration for the recipient's decision, opinion, recommendation, vote, or other exercise of discretion as a public servant, party official, or voter;

(2) any benefit as consideration for the recipient's decision, vote, recommendation, or other exercise of official discretion in a judicial or administrative proceeding;

(3) any benefit as consideration for a violation of a duty imposed by law on a public servant or party official; or

(4) any benefit that is a political contribution as defined by Title 15, Election Code, or that is an expenditure made and reported in accordance with Chapter 305, Government Code, if the benefit was offered, conferred, solicited, accepted, or agreed to pursuant to an express agreement to take or withhold a specific exercise of official discretion if such exercise of official discretion would not have been taken or withheld but for the benefit; notwithstanding any rule of evidence or jury instruction allowing factual inferences in the absence of certain evidence, direct evidence of the express agreement shall be required in any prosecution under this subdivision.

(b) It is no defense to prosecution under this section that a person whom the actor sought to influence was not qualified to act in the desired way whether because he had not yet assumed office or he lacked jurisdiction or for any other reason.

(c) It is no defense to prosecution under this section that the benefit is not offered or conferred or that the benefit is not solicited or accepted until after;

(1) the decision, opinion, recommendation, vote, or other exercise of discretion has occurred; or

(2) the public servant ceases to be a public servant.

(d) It is an exception to the application of Subdivision (1), (2), and (3) of Subsection (a) that the benefit is a political contribution as defined by Title 15, Election Code, or an expenditure made and reported in accordance with Chapter 305, Government Code.

(e) An offense under this section is a felony of the second degree.

(Chgd. by L.1991, chap. 304(4.02); L.1993, chap. 900(1.01), eff. 9/1/94.)

§ 36.08 Gift to public servant by person subject to his jurisdiction.

(a) A public servant in an agency performing regulatory functions or conducting inspections or investigations commits an offense if he solicits, accepts, or agrees to accept any benefit from a person the public servant knows to be subject to regulation, inspection, or investigation by the public servant or his agency.

(b) A public servant in an agency having custody of prisoners commits an offense if he solicits, accepts, or agrees to accept any benefit from a person the public servant knows to be in his custody or the custody of his agency.

(c) A public servant in an agency carrying on civil or criminal litigation on behalf of government commits an offense if he solicits, accepts, or agrees to accept any benefit from a person against whom the public servant knows litigation is pending or contemplated by the public servant or his agency.

(d) A public servant who exercises discretion in connection with contracts, purchases, payments, claims, or other pecuniary transactions of government commits an offense if he solicits, accepts, or agrees to accept any benefit from a person the public servant knows is interested in or likely to become interested in any contract, purchase, payment, claim or

transaction involving the exercise of his discretion.

(e) A public servant who has judicial or administrative authority, who is employed by or in a tribunal having judicial or administrative authority, or who participates in the enforcement of a tribunal's decision, commits an offense if he solicits, accepts, or agrees to accept any benefit from a person the public servant knows is interested in or likely to become interested in any matter before the public servant or tribunal.

(f) A member of the legislature, the governor, the lieutenant governor, or a person employed by a member of the legislature, the governor, the lieutenant governor, or an agency of the legislature commits an offense if he solicits, accepts, or agrees to accept any benefit from any person.

(g) A public servant who is a hearing examiner employed by an agency performing regulatory functions and who conducts hearings in contested cases commits an offense if the public servant solicits, accepts, or agrees to accept any benefit from any person who is appearing before the agency in a contested case, who is doing business with the agency, or who the public servant knows is interested in any matter before the public servant. The exception provided by Section 35.10(b) does not apply to a benefit under this subsection.

(h) An offense under this section is a Class A misdemeanor.

(i) A public servant who receives an unsolicited benefit that the public servant is prohibited from accepting under this section may donate the benefit to a governmental entity that has the authority to accept the gift or may donate the benefit to a recognized tax-exempt charitable organization formed for education, religious, or scientific purposes.

(Chgd. by L.1991, chap. 304(4.04); L.1993, chap. 900(1.01, eff. 9/1/94.)

§ 36.09. Offering gift to public servant.

(a) A person commits an offense if he offers, confers, or agrees to confer any benefit on a public servant that he knows the public servant is prohibited by law from accepting.

(b) An offense under this section is a Class A misdemeanor.

(Chgd. by L.1993, chap. 900(1.01), eff. 9/1/94.)

§ 36.10. Non-applicable.

(a) Sections 36.08 (Gift to Public Servant) and 36.09 (Offering Gift to Public Servant) do not apply to:

(1) a fee prescribed by law to be received by a public servant or any other benefit to which the public servant is lawfully entitled or for which he gives legitimate consideration in a capacity other than as a public servant;

(2) a gift of other benefit conferred on account of kinship or a personal, professional, or business relationship independent of the official status of the recipient; or

(3) a benefit to a public servant required to file a statement under Chapter 572, Government Code, or a report under Title 15, Election Code, that is derived from a function in honor or appreciation of the recipient if:

(A) the benefit and the source of any benefit in excess of \$50 is reported in the statement; and

(B) the benefit is used solely to defray the expenses that accrue in the performance of duties or activities in connection with the office which are non-reimbursable by the state or political subdivision;

(4) a political contribution as defined by Title 15, Election Code;

(5) a gift, award, or memento to a member of the legislative or executive branch that is

required to be reported under Chapter 305, Government Code;

(6) an item with a value of less than \$50, excluding cash or a negotiable instrument as described by Section 3.104, Business & Commerce Code; or

(7) an item issued by a governmental entity that allows the use of property or facilities owned, leased, or operated by the governmental entity.

(b) Section 36.08 (Gift to Public Servant) does not apply to food, lodging, transportation, or entertainment accepted as a guest and, if the donee is required by law to report those items, reported by the donee in accordance with that law.

(c) Section 36.09 (Offering Gift to Public Servant) does not apply to food, lodging, transportation, or entertainment accepted as a guest and, if the donor is required by law to report those items, reported by the donor in accordance with that law.

(Chgd. by L.1991, chap. 304(4.05); L.1993, chap. 900(1.01); L.1995, chap. 76(5.95)(38), eff. 9/1/95.)

PROPOSED SCOPE AND PERFORMANCE STANDARDS

The following are the proposed scope of services and performance standards that the City of Richland Hills, hereinafter referred to as "CITY" or "THE CITY", has established for its transportation service. Submitters may recommend modifications, deletions or additions to the scope of services and/or standards that would enhance services and/or control costs. Wherever appropriate, cost savings associated with each recommended change should be identified.

SCOPE OF SERVICES (In Two Parts)

Interested vendors may bid on either one or both parts of the Public Transportation Services described below, however, each Part must have its own separate bid price and description of services. The City may, at its sole discretion award Part 1 to one vendor and Part 2 to another vendor.

PART 1- PUBLIC TRANSPORTATION SERVICES FOR NON-STUDENT USERS

1. General Transportation Services for Non-Mobility Impaired and Mobility Impaired Transit Services (MITS) users.
 - (a) Provide or arrange for door-to-door para-transit services to mobility impaired residents of Richland Hills, rider request service based on the City of Richland Hills criteria; and,
 - (b) Provide general transportation services for non-mobility impaired residents via a scheduled bus "route" service that will have no less than 21 stops (*recommended* - vendor may recommend more or fewer routes based upon its experience in providing such services) positioned throughout the City with regular stops at the Richland Hills TRE station such that citizens can coordinate arrival with the arrival of trains in our city.

Note: Services for mobility impaired will be provided with 24 hour notice to the contractor (or to NETS or other such vendors or providers). Coordination between NETS and vendor would be desirable to enhance services to our citizens and control costs to the City. Hours of operation shall not exceed the hours of operation for the "route" service. The City of Richland Hills will pre-qualify those eligible for the mobility impaired.

2. Transportation Services for Students residing within a 2 mile radius of a BISD School and within the incorporated boundaries of City.

- a) Provide or arrange for transportation services for students who reside within a 2 mile radius of the three Birdville Independent School District campuses located within the boundaries of the City. Services will include transportation from pick-up points to designated schools such that students arrive in sufficient time prior to school start, and then from the schools back to the designated drop off points, such points to be described in the responses to this RFP.
- b) Lists of the current student riders are attached. Vendors understand that pick-up and drop-off points may change as the location of riders change. Vendors also understand that some students may reside across the incorporated boundary of the City, but within the 2 mile radius of one of the three schools listed in 2 (c) below. Such students are identified on the list as residing outside the boundary of the City. City reserves the right to limit the list of riders to just those students whose residence is within the incorporated boundary of City. If such limit is imposed, the vendor will be notified and agrees to adjust routes and charges accordingly.
- c) The three schools are:

Jack C. Binion Elementary
7400 Glenview Drive
Richland Hills, TX 76118

Richland Elementary
3250 Scruggs Park Drive
Richland Hills, TX 76118

Richland Middle School
7400 Hovenkamp
Richland Hills, TX 76118

COMMUNICATION

All communication with contractor drivers providing service shall go through the contractor's dispatching office.

SINGLE CONTACT WITH CONTRACTOR

The Contractor shall provide a person to be the single point of contact to address all issues concerning the Transportation Service.

The Contractor Representative shall be responsible for the daily supervision, scheduling, discipline, and overall management of all contractor drivers to the satisfaction of the City.

The Contractor Representative shall be responsible for obtaining driver manifests and delivering to the City not less than weekly. The Contractor Representative shall be responsible for scheduling the appropriate number of vehicles and/or drivers to complete the schedules.

The Contractor Representative shall also ensure that all fares and daily cash receipts are submitted to the City not less than weekly.

VEHICLE REQUIREMENTS

The City reserves the right to inspect the contractor's vehicles at any time to ensure they meet the standards set by the City. Failure to maintain vehicles at a level acceptable to the City may result in termination of the contract. The following minimum condition standards shall apply for the duration of the contract term.

The contractor is required to furnish vehicles that will be dedicated for the performance of this contract based on the number of drivers required each month. The number of required vehicles could change from month to month based on the number of service schedules that are provided to the contractor. The contractor will also provide an adequate number of "back up" vehicles should the dedicated vehicles require temporary replacement for any reason.

In the event of a vehicle rejection, the contractor shall immediately replace the vehicle. Any vehicles to be used in the performance of this contract shall have current license, state inspection and be authorized by the City of Richland Hills. A list of vehicles that have been authorized by the City shall include the make, model, vehicle identification number, and year.

Vehicles used in the performance of this contract shall be no more than five (5) model years old and/or have no more than 150,000 miles during any time during the initial term or subsequent renewals of this contract. Vehicle registration and vehicle identification numbers will serve as proof of age.

Vehicles shall comfortably seat a minimum of 14 adults and one driver for the "route" service. For disabled and rider request, contractor will supply a vehicle of sufficient size and seating to adequately provide the service.

The vehicle must be free from body damage, excepting normal wear and tear. Accident damage, body rust, or paint discoloration must be repaired within fifteen (15) days of occurrence. All missing parts, i.e., wheel covers, door handles, hood ornaments, etc., must be replaced within ten (10) days of occurrence.

Vehicles must be in good working order at all times. The contractor will follow manufacturer's recommended maintenance schedules. Service records shall be kept on these vehicles and be tendered for inspection by the City upon request. The successful contractor agrees to maintain all vehicles in use under this contract in good operating condition and in a safe, clean and sanitary manner.

The tires on each vehicle will be in good condition at all times. Tires must be replaced any time the tires become unserviceable or when tread depth is 3/32" or less. Each vehicle is to have a full-sized spare tire for use in case of emergencies. All four (4) tires on each vehicle shall be the same brand name and size.

Passenger comfort, as well as safety, shall be a primary concern of the Contractor. All vehicles shall have operable air conditioning and heating systems. All seat belts (where applicable) shall be maintained in working order at all times.

Vehicles shall be cleaned daily. Daily cleaning should include but not limited to: vacuum cleaning of the floor and seats, vacuuming of trunk, dusting of all interior surfaces, window cleaning, and spot/stain removal. Vehicles shall be free of any strong, offensive or noxious odors. The exterior shall be kept clean to avoid dirt build-up, spotting or other unsightly appearance. The vehicle trunk and other areas, which may be used to transport customer belongings, must also be clean and free of debris.

No smoking or use of any tobacco product shall be allowed in a vehicle AT ANY TIME by the driver and/or Transportation Service customers. In addition, there shall be NO consumption of food or beverages AT ANY TIME within the vehicle by the drivers and/or Transportation Service customers. Drivers will take their meal breaks outside of the vehicle.

Vehicles used in the performance of this agreement, the contractor shall visibly display a sign stating **CITY OF RICHLAND HILLS SHUTTLE**.

All contractor vehicles shall be equipped by the contractor with golf umbrellas and first-aid kits.

The City reserves the sole right to determine whether a vehicle meets standards and is acceptable for daily service. Prior to the start date of the contract, all vehicles may be inspected by the City to ensure that they meet all the minimum requirements. Vehicles will either pass or fail. Any vehicles that fail the inspection will not be used in the Transportation Service until the defect(s) are repaired.

The City reserves the right to inspect any contractor vehicle at any time. Vehicles must be brought in at the expense of the contractor for inspection immediately upon request by the City. A replacement vehicle will be sent immediately to finish any passenger transportation for the duration of the inspection time. The City can remove a vehicle from service if the condition of the vehicle is considered to be "unsatisfactory" by the City.

All vehicles used in the performance of this contract must be directly owned and or leased by the contractor. The contractor's name providing this service must be shown on the vehicle's title of ownership, non-negotiable certificate of title and/or any lease documents, if the vehicle is used for the City of Richland Hills's service area. The City reserves the right to request proof of the documents prior to award of this contract and during anytime of the term of this contract. The contractor will be responsible for the maintenance and overall condition of the vehicle.

DRIVERS

Driver Qualifications:

1. Drivers must be at least twenty-one (21) years old.
2. Shall possess a current State of Texas driver's license.
3. Shall speak, read and understand English fluently.
4. Have no more than three (3) moving violations and/or accidents within the previous twenty-four (24) month period.
5. Have NO DWI or DUI convictions.
6. Have NO convictions or pending hearings pertaining to harm to children.
7. Be able to pass a substance abuse and alcohol screening.
8. Be able to fill out necessary forms and records legibly.
9. Drivers are expected to be neat and clean in appearance, free of obnoxious body odor and possess a personality and attitude that indicates their willingness to assist the handicapped riders.
10. Shall not be a registered sex offender or have been convicted of any type of sexual assault.

Driver Information:

The contractor shall provide the City with the following driver information when a driver begins working on the Transportation service project.

1. General information sheet for each driver.
2. Copy of current valid Texas driver's license.
3. Copy of Drug and Alcohol Training attendance/certification.
4. Copy of Defensive Driving Course attendance/certification.
5. Copy of Criminal Background Check.

Driver Training: All drivers providing service for the City shall have the following training:

1. Defensive Driving Certification.
2. Drug and Alcohol Awareness Training and Policy and Procedures Compliance.
3. Sexual Harassment Prevention Training.
4. Transportation service Policies and Procedures.

The contractor shall be responsible for and attest to the proper training of drivers.

The drivers may also be subject to additional written tests and/or verbal inquiries by the City as to their training. If the City considers a driver "not properly trained", the driver will not be allowed to drive for the City until the driver retakes training classes and is deemed "properly trained". Any "missed trips" that are incurred because a driver was deemed not "properly trained", will be billed to the contractor at double the full fare rate.

The City of Richland Hills will not be responsible for any salary and benefit expenses related to the training of drivers.

DRIVER DUTIES

1. Mobility Impaired Transportation Service (MITS) drivers shall assist all passengers door-to-door. Drivers shall assist passengers to and from the vehicle and shall open and close the door of the vehicle for the passenger. The drivers are required to go the door and ring the door bell and/or knock on the door at residences. NO honking is allowed. If the pick up address is a business, the driver shall go inside the business to meet the passenger.
2. Both MITS and regular shuttle drivers shall assist passengers with all packages and groceries. The normal package limits are five (5) full brown paper bags, five (5) half full brown paper bags, and ten (10) plastic bags. No package can exceed twenty-five (25) lbs. If a driver encounters a passenger with packages in excess of any of these limits, DO NOT confront the passenger. Continue to assist the passenger with their packages and note the excess packages on the driver manifest. The City shall use the information on the manifest to contact the passenger about any excessive package numbers or weights.
3. Both MITS and regular shuttle drivers shall ensure that all passengers are secured with seat belts (if applicable) before transport.
4. Both MITS and regular shuttle drivers are required to wear uniform shirts with contractor's logo, slacks or nice

jeans (no holes and/or washed out), socks and closed-toed shoes. They are not allowed to wear shorts, sandals, or tank tops. All dress attire shall be clean and without holes.

5. Both MITS and regular shuttle drivers shall have photo identification identifying them as contractor driver working for the City service. The photo identification will be provided by the contractor and approved by the City.
6. Both MITS and regular shuttle drivers shall be familiar with the street system within Richland Hills.
7. Both MITS and regular shuttle drivers are required to transport service animals, wheelchairs, and any other assistance device used by a passenger. The contractor shall make every effort to note such items on the driver manifest.
8. For safety reasons, both MITS and regular shuttle drivers shall not have been working/driving within eight (8) hours prior to the start of their shift for Richland Hills.
9. Both MITS and regular shuttle drivers are required to accurately complete the Service Request Schedule Sheet or "Driver Manifest" documenting the transportation of riders. Typical documentation includes times of arrival/drop off, beginning and ending odometer readings, the computation of the number of miles and minutes each passenger has traveled, the number of passengers and payment method.
10. Both MITS and regular shuttle drivers are responsible for properly collecting and recording passenger fares, pick up and drop off times, passenger problems, incidents, accidents and any other passenger related information on the manifest.

Drivers are **NOT** employees or agents of the City of Richland Hills in the performance of this agreement. Drivers are employees of the contractor who shall operate under this agreement. Due to the sensitive nature of the various disabilities of Transportation Service passengers, it is imperative that each selected driver be carefully screened by the contractor for his/her ability to perform under this contract.

During the time contractor drivers are working for the City, they must be direct employees of the contractor. The contractor shall have full authority, supervision and responsibility for the training, managing, and discipline of all drivers.

REMOVAL OF DRIVERS FOR CAUSE

The City Manager of the City may request the removal and replacement of driver(s) for cause. The contractor will be contacted by the City Manager immediately. The contractor may, based upon information available at that time, remove and replace the driver(s) with a suitable substitute within four (4) hours. Replacement driver(s) shall meet all applicable specification requirements.

RECORDS

The Contractor will be required to record and maintain operational records that comply with the system of accounts, records, and reports required by the Urban Mass Transportation Act of 1964, as amended.

Additional required forms will be submitted by the Contractor. These forms include:

- Complaint Report: This form will be created by the Contractor and approved for use by the City. Complaint forms will be submitted to the City within 24 hours of complaint receipt.

- Weekly Report: To include all statistics requested by the City. At a minimum, the report should include total one-way trips, total vehicles miles, total hours of operation, number of on time trips and trips per hour.
- Accident Reports: The contractor is required to submit accident information regarding any deaths or reported injuries, any accidents that cause over \$1,000 worth of damage, or any accidents involving the contractor vehicle while a passenger was on board. This information is required for National Transit Database reporting and should be submitted by the 5th of each month for the preceding month.
- Driver permitting records: The contractor is required to submit copies of all permitting information/application materials for each driver used by the contractor in the performance of this contract. The permit records submitted shall include the results of any background and driver's license checks.
- Annual Report
The contractor is required to provide financial information on an annual basis that provides a percentage breakdown of their operating costs for the following categories:
 1. Vehicle Operations.
 2. Vehicle Maintenance.
 3. Non-Vehicle Maintenance.
 4. General Administration.

The annual financial reports shall be audited from a major accounting firm. The contractor shall submit with this RFP the most recent audited financials from a major accounting firm. The contractor will submit this report annually according to the deadlines set by the City, which will be on the anniversary date of this contract.

For MITS only:

1. The schedule of riders for the contractor service will be prepared by the contractor. Passengers' reservations are made at least one day in advance. Each contractor driver shall submit all paperwork to the Contractor Representative. The Contractor Representative shall submit all paperwork to the City not less than weekly.
2. Communication with the drivers shall normally be through the contractor's dispatcher and/or Contractor Representative.
3. A trip is considered "On Time" if the driver is available and boards the passenger within the fifteen (15) minutes before and after the scheduled pick up time. This thirty (30) minutes period is called the "pick up window." The contractor will maintain the City's on time pick up goal of 95%.
4. A trip is considered "Late" for billing purposes when a driver arrives later than thirty (30) minutes after the scheduled pick up time. Also, a late trip will be noted when a driver arrives more than thirty (30) minutes after the scheduled pick up time and the passenger chooses not to make the trip for whatever reason. All late trips arriving later than the thirty (30) minutes will be deducted from the total monthly billing (at the full fare rate) to the City.
5. A trip is considered a "No Show" when a driver arrives on time (as defined above) to board the passenger, waits a full five (5) minutes, and the passenger does not show up. The driver is expected to make every effort to see if the passenger is available to board before leaving the location to continue the run. The contractor must make telephone contact with the contractor's dispatch or Contractor Representative prior to leaving the location of pick up. The contractor cannot "no show" a passenger and leave the location without authorization from the contractor's dispatcher. The City will not be billed for any no show trips.

6. If the driver arrives at the boarding location early according to the on time definition, that is more than fifteen (15) minutes before the scheduled pick up time, the driver must wait until fifteen (15) minutes before the scheduled pick up time to attempt to contact the passenger and then an additional five (5) minutes before the passenger can be no showed.
7. A cancellation is documented when a passenger phones the contractor's dispatcher and informs them that services will not be needed.
8. A missed trip is defined as a trip where the driver did not go the designated pick up location and make any attempt to contact the passenger. The City will not pay missed trips. All missed trips shall be deducted from the total monthly billing (at double the full fare rate) to the City. The contractor will "hot shot" a vehicle to the passenger as soon as notification is made of a missed trip.
9. A trip is classified as being excessive in length if the passenger rides at sixty (60) minutes or more in a vehicle. The contractor and the City will make every reasonable effort to keep excessive length trips to a minimum (5% of trips).
10. All communication must go through the contractor's dispatch office.

FARES

Drivers shall collect fares from passengers in the amount as set by the City and as approved by the City Council. These fares shall be in cash and are payable to the City of Richland Hills. Also permitted are prepaid passes and tickets issued by the City. These shall be honored and treated as cash by drivers. Cash collected by the drivers may be deducted from the monthly billing provided adequate documentation has been provided to the City.

NO TIPPING OF DRIVERS IS PERMITTED. THE CONTRACTOR SHALL IMPOSE DISCIPLINARY ACTION ON ANY DRIVER ACCEPTING TIPS. Should this occur, the City will charge \$100 in liquidated damages (per instance) to the contractor if a driver is verified by the City to have received tips.

CHARGE BACKS

Charge backs are an amount deducted from the total invoice to the City at the end of each month. These amounts are charged back to the contractor because of liquidated damages that the contractor incurred for trips missed and/or late trips.

The following is a description of circumstances that shall result in financial charge backs to the contractor:

1. Trips missed due to mechanical problems that are not reported to the contractor's dispatcher.
2. When a no show occurs on a passenger's return trip because the contractor driver of the original trip failed to report the original no show.
3. Any missed trips.

COMPLAINTS

The contractor shall provide a complaint or customer service report for responding to complaints or reports received on services. The form shall note the nature of the complaint or report, and provide space for documenting action taken. It shall be the responsibility of the Contractor to respond to the City's designated personnel about the complaint resolution within forty-eight (48) hours of occurrence. If any driver or other personnel associated with the performance of this

contract receives two substantiated complaints within one (1) year, their name shall be removed from the roster of available personnel and they shall not perform services to be reimbursed under this contract.



**REQUEST FOR PROPOSAL
FOR
PUBLIC TRANSPORTATION SERVICES**

Addendum 1

The City of Richland Hills, Texas issued an RFP to your enterprise regarding transportation services. An addendum to the RFP has been issued by the City which includes a provision to extend the due date for submission of proposals to June 22, 2009.



REQUEST FOR PROPOSAL
FOR
PUBLIC TRANSPORTATION SERVICES
ADDENDUM 2

The City of Richland Hills, Texas issues this ADDENDUM 2 regarding duration of contract and School Student transportation services. This addendum clarifies the term of the contract and Part 2 of the RFP under "**PROPOSED SCOPE AND PERFORMANCE STANDARDS**" regarding how the bid for School Bus Transportation Services should be prepared and further segments the bid price proposal for School Bus Services into two parts:

1. A proposal for transportation services for students whose residence **is** within the incorporated limits of the City of Richland Hills; and
2. A proposal for transportation services for students whose residence **is NOT** within the incorporated limits of the City of Richland Hills.

NOTE: Addendum 1 to the RFP has already been issued by the City extending the deadline for proposals from June 1, 2009 to June 22, 2009 so that prospective bidders can have sufficient time to prepare revised bids based upon the changes included herein.

"PROPOSED TERM OF CONTRACT"

The term of the contract will be for a two (2) year period with the vendor being provided with the three (3) consecutive options, each to extend the contract for one (1) additional year, provided that the vendor is not then in default under the terms of the contract (for a total maximum contract period of five (5) years..

“PROPOSED SCOPE AND PERFORMANCE STANDARDS”

The following are the proposed scope of services and performance standards that the City of Richland Hills, hereinafter referred to as “CITY” or “THE CITY”, has established for its transportation service. Submitters may recommend modifications, deletions or additions to the scope of services and/or standards that would enhance services and/or control costs. Wherever appropriate cost savings associated with each recommended change should be identified.

SCOPE OF SERVICES (In Two Parts)

Interested vendors may bid on either one or both parts of the Public Transportation Services described below, however, each Part must have its own separate bid price and description of services. The City may, at its sole discretion award Part 1 to one vendor and Part 2 to another vendor.

PART 1- PUBLIC TRANSPORTATION SERVICES FOR NON-STUDENT USERS

1. General Transportation Services for Non-Mobility Impaired and Mobility Impaired Transit Services (MITS) users.
 - (a) Provide or arrange for door-to-door para-transit services to mobility impaired residents of Richland Hills, rider request service based on the City of Richland Hills criteria; and,
 - (b) Provide general transportation services for non-mobility impaired residents via a scheduled bus "route" service that will have no less than 21 stops (*recommended* - vendor may recommend more or fewer routes based upon its experience in providing such services) positioned throughout the City with regular stops at the Richland Hills TRE station such that citizens can coordinate arrival with the arrival of trains in our city.

Note: Services for mobility impaired will be provided with 24 hour notice to the contractor (or to NETS or other such vendors or providers). Coordination between NETS and vendor would be desirable to enhance services to our citizens and control costs to the City. Hours of operation shall not exceed the hours of operation for the

"route" service. The City of Richland Hills will pre-qualify those eligible for the mobility impaired.

PART 2 (ADDED AND REVISED) - PUBLIC TRANSPORTATION SERVICES FOR **STUDENT USERS**

1. Home-to School and School-to-Home Transportation Services for Students residing within a 2 mile radius of a BISD School whose home residence is within the incorporated boundaries of City of Richland Hills. This part of the scope of work should be bid separate from Part 1 above (PUBLIC TRANSPORTATION SERVICES FOR NON-STUDENT USERS) and from paragraph 2, below.

Provide or arrange for transportation services for students who reside within a 2 mile radius of the three Birdville Independent School District campuses located within the boundaries of the City. Services will include transportation from pick-up points (to be recommended by the vendor as part of their response to this RFP) to designated schools such that students arrive in sufficient time prior to school start, and then from the schools back to the designated drop off points, such points to be described in the responses to this RFP.

- a) Lists of the current student riders are attached. Vendors understand that pick-up and drop-off points may change as the location of riders change. City reserves the right to limit the list of riders to just those students whose residence is within the incorporated boundary of City. If such limit is imposed, the vendor will be notified and agrees to adjust routes and charges accordingly.

- b) The three schools are:

Jack C. Binion Elementary

7400 Glenview Drive
Richland Hills, TX 76118

Richland Elementary

3250 Scruggs Park Drive
Richland Hills, TX 76118

Richland Middle School

7400 Hovenkamp
Richland Hills, TX 76118

2. Home-to School and School-to-Home Transportation Services for Students who are current riders of our public transportation school bus services, who also reside within a 2 mile radius of a BISD School whose home residence is not within the incorporated boundaries of City of Richland Hills. These students live just across the incorporated boundaries of Richland Hills in the neighboring cities of : Hurst, North Richland Hills, and Haltom City. Provide or arrange for transportation services for students who reside within a 2 mile radius of the three Birdville Independent School District campuses located within the boundaries of the City. Services will include transportation from pick-up points (to be recommended by the vendor as part of their response to this RFP) to designated schools such that students arrive in sufficient time prior to school start, and then from the schools back to the designated drop off points, such points to be described in the responses to this RFP.

a) Lists of the current student riders are attached. Vendors understand that pick-up and drop-off points may change as the location of riders change. City reserves the right to limit the list of riders to just those students whose residence is within the incorporated boundary of City. If such limit is imposed, the vendor will be notified and agrees to adjust routes and charges accordingly.

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Richland Hills, TX 76118

Richland Middle School

7400 Hovenkamp
Richland Hills, TX 76118



APPENDIX B – TAB 2

Response to RFP submitted by Irving Holdings, Inc.



APPENDIX B – TAB 2

Response to RFP submitted by Irving Holdings

Irving Holdings, Inc. and Go Yellow Checker Shuttle

June 22, 2009

SENT VIA EMAIL TO: jquin@richlandhills.com

James Quin, City Manager
The City of Richland Hills
3200 Diana Drive
Richland Hills, Texas 76118

RE: Request for Proposal for Public Transportation Services

Dear Mr. Quin:

On behalf of Irving Holdings, Inc. and Go Yellow Checker Shuttle, I am pleased to submit the attached in response to the above captioned Request for Proposal for Public Transportation Services for Non-Student Users.

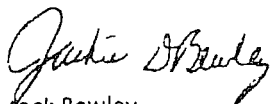
Irving Holdings, Inc and Go Yellow Checker Shuttle have the understanding, resources, commitment, personnel and qualifications to provide The City of Richland Hills and its customers and constituents with exceptional service and maximum value. As an integral part of this proposal, Irving Holdings, Inc. and Go Yellow Checker Shuttle offers to go further, working with you in a team environment towards additional project improvements throughout the discussions.

Irving Holdings, Inc and Go Yellow Checker Shuttle, are Texas corporations in good standing with full qualifications to conduct business in the State, and in the regular business of general and specialty transportation and related services, incorporated on May 200 and September 19, 1997 respectively, and headquartered at this address on this letter.

Our performance of these services will at all times comply with all applicable laws and regulation. We possess and will at all times possess during the operation of this service all required licenses, permits, certifications, approvals, personnel, equipment, facilities and authorizations necessary in order to perform all obligations in connection with this RFP.

We look forward to discussing this proposal with you in the near future.

Sincerely,


Jack Bewley
President

Irving Holdings and GO Yellow Checker Shuttle
2515 Irving Blvd.
Dallas, Texas 75207

By submitting information, I hereby affirm that I am aware of the provisions of Texas Penal Code Sec. 36.02, 36.08, 36.09 and 36.10 (a copy of which is included with this proposal), dealing with the Bribery and Gifts to Public Servants.

I further affirm that I will adhere to such laws and shall instruct and require all agents, employees and representatives to do the same. I am further aware that any violation of these rules subjects this agreement to revocation, my removal from lists, prohibiting future subcontract work, revocation of permits and prosecution.

Company Name and Address: Irving Holdings, Inc. and Go Yellow Checker Shuttle 2515 Irving Blvd, Dallas, TX 75207	Company's Authorized Agent: Jack Bewley-President Liz George-backup agent
Telephone No: Office: (817) 534-7777	Fax No: (817) 535-7450
Date: June 22, 2009	Email address: jack.bewley@irvingholdings.net liz.george@irvingholdings.net

Firm's Qualifications, Description of Business & Legal Status

Irving Holdings and Go Yellow Checker Shuttle are Dallas / Fort Worth based Texas Corporations that specializes in passenger transportation including demand-responsive scheduled, contracted and Paratransit services. Of companies that specialize in serving a Metropolitan area, Irving Holdings has grown to be one of the nation's largest of its kind. We have continuously followed our mission of promoting the Dallas / Fort Worth Metroplex, the State of Texas, our residents and local businesses. Texas residents become our executives, our managers, our employees, our subcontractors, our providers, and every other entity that we do business with. By following this plan and staying true to our mission.

Providing "*Quality, Value and Service*" has been the hallmark of Irving Holdings and Go Yellow Checker Shuttle, and it is largely responsible for the success of this company in the field of demand-responsive transportation as well as Paratransit and Innovative Services.

Irving Holdings and Go Yellow Checker Shuttle are moving towards seamless transportation in North Texas, providing multiple mode passenger transportation services that interconnect and take advantage of solid infrastructures for maximizing service. One of the ways that we are accomplishing this is by utilizing a state of the art GPS computer system in all vehicles, which is now the standard for the industry. We have the ability to identify speed, availability and vehicle location in all the vehicles that we own, manage, schedule, and dispatch.

Our senior management team likewise has a consistent history of outstanding performance. The following sections demonstrate the Irving Holdings and Go Yellow Checker Shuttle commitment and experience in paratransit, demand-responsive transportation and related modes.

Agency/Contract Experience and References

The following sections offer contract references for transportation and paratransit service, all in the North Texas area. We specialize in this region of Texas and therefore bring unequaled experience and commitment to special needs clientele throughout the region. Some of these references include:

- City of Arlington, Texas Handitran
- Texas Department of Health and Human Services (HHSC) formerly the Texas Department of Transportation (TxDot) for TSA 3, 4, and 22 consisting of up to thirty (30) counties
- City of Lake Worth, Texas Paratransit Services
- The T Fort Worth, Texas Airport Transportation and Guaranteed Ride Home, Mobility Impaired Transportation Services, Job Access and Reverse Commute Program
- Fort Worth Independent School District, current provider

Texas Department of Health and Human Services (HHSC) formerly the Texas Department of Transportation (TxDot), Medicaid Transportation TSA 3, 4, and 22

Medical Transportation Office

4777 E Highway 80, Mesquite, TX 75150

Contact: Jessica Gonzales, Transportation Service Center Supervisor I Tel: (972) 647-3049

Contract start and end date: Current Contract period: June 26, 2006 to July 31, 2009 with option to renew for two additional three year periods. Previously held this contract beginning in 1989 executing all renewal periods offered.

Type of contract: Medical Transportation Services – scheduled pick up with demand return authorized under federal and state law. Services established under 42 Code of Federal Regulation (CFR) 431.53 and Chapter 32 of the Texas Human Resources Code. Chapter 35 of the Texas Health and Safety Code authorized such services for Children with special healthcare needs (CSHCN) formerly known as Chronically Ill and Disabled Children (CIDC). Section 22.002(F) of the Human Resources Code also authorized the Texas Department of Health (TDH) to contract with public or private organizations and individual contractors for medical transportation services to authorized clients. Applicable state rules may be found in the Texas Administrative Code (TAC). The MTP rules are covered in 25 TAC; 25 TAC 38 pertains to CSHCN services. The Texas Department of Health was replaced by the Texas Department of Transportation (TxDot) on March 1, 2004.

Scope of the project: Transporting non-emergency Medicaid clients with trips originating in thirty (30) counties surrounding Dallas, Tarrant, Collin, Denton, Rockwall, Hunt, Kaufman, Johnson, and Parker counties to medical appointments on scheduled service with demand response return trips within one hour of request. Services provided in sedans, vans and lift vans.

Processes and procedures used to manage the effort: Success has been achieved with this service and the start up, by utilizing existing vehicles serving the public already in these service areas. In addition to trained dedicated Medicaid transportation drivers, Irving Holdings has maintained more than 100 back up vehicles and drivers trained to provide the service. Trained backup drivers have been converted to full time dedicated Medicaid drivers based on the demand needs. As volume levels have grown, Irving Holdings has also expanded our subcontracting companies in each of the areas serviced with successful paratransit providers in the area. As we have expanded our subcontractor base with the approval of HHSC, we also continue to train and develop back up drivers to support the efforts of on time performance. The combination of dedicated drivers, back up drivers and approved subcontract companies has allowed us to successfully meet this growing demand.

Irving Holdings utilizes a GPS vehicle tracking system, which enables computerized alpha message communication with our drivers in addition to the conventional radio and mobile telephone communication. The dispatch center communication system is a Windows based automatic call distribution (ACD) system that routes calls to designated dispatchers based on the volume of calls to



provide fast call processing by mobilizing dispatchers as the call volume increases. This state of the art technology enables our dispatch services along with our trained drivers, back up drivers and subcontractors to immediately respond to fluctuations in service demands. We attribute our success to our ability to accommodate demand needs throughout the service area.

City of Arlington, Handitran Program

PO Box 231, Arlington, TX 76004

Contact: Juanita Bridges, Transit Manager, Tel: 817-459-5390 Fax: 817-275-2286

E-mail: bridgesj@ci.arlington.tx.us

Contract start and end date: Three (3) year contract beginning April 26, 2007 through April 25, 2010, with two (2) additional one-year periods, ending September 2012. Previously held this contract beginning in 2002 executing all renewal periods offered.

Type of contract: City of Arlington, in accordance with the Title VI of the Civil Rights Act of 1964, 42 USC & 2000d and Title 49, Code of Federal Regulations, Department of Transportation, Part 21, Non-Discrimination in Federally Assisted programs of the Department of Transportation.

Scope of the project: Handitran is a special transportation service for senior citizens and citizens with disabilities. Handitran offers door-to-door, shared ride, prearranged service and operates mini-buses equipped with wheelchair lifts. Irving Holdings vehicles are also used to supplement the buses. Service is provided anywhere within the city limits of Arlington and Pantego and Trinity Railway Express stations at Bell Spur and CentrePort. Work, non-public school, medical, essential personal and recreational trips are allowed. There is no restriction on the trip purpose other than that public school trips are not allowed.

Processes and procedures used to manage the effort: Success has been achieved with this service and the start up, by utilizing existing vehicles serving the public already. In addition to trained dedicated Handitran transportation drivers, Irving Holdings has maintained back up vehicles and drivers trained to provide the service.

City of Lake Worth Paratransit and Route Shuttle Services Program

3805 Adam Grubb, Lake Worth, TX 76135

Brett McGuire, City Manager, Tel: 817-237-1211 Fax: 817-237-1333

Contract start and end date: Three (3) year contract beginning October 2007 through October 2010, with two (2) additional one-year periods, ending October 2007, Previously held this contract beginning in 2003 executing all renewal periods offered.

Type of contract: The City of Lake Worth, in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. & 2000d and Title 49, Code of Federal Regulations, Department of Transportation, Part 21, Non-Discrimination in Federally Assisted programs of the Department of Transportation issued pursuant to such Act.



Scope of the project: Lake Worth provides transportation service for mobility impaired citizens, offers door-to-door, shared ride, demand response service by using taxicabs. Service is provided to citizens residing in Lake Worth to anywhere within Tarrant county. Work, non-public school, medical, essential personal and recreational trips are allowed. Go Yellow Checker Shuttle provides a fixed route service where it circles the city of Lake Worth throughout the day and transferring riders to the ITC center in Downtown Fort Worth three times on weekday and Saturdays and twice on Sunday.

Roles and responsibilities performed by the respondent and client personnel: The Mobility Impaired (MI) clients must call the Irving Holdings Fort Worth office personnel to schedule their trips for the following day. All the staff in the Fort Worth office has access to the scheduling program so as the clients call with the specific information regarding their pickup time, destination facility and destination address and scheduled return time this information is entered directly into the scheduling software. Nearing the end of each day, the schedules are produced and drivers are assigned to each schedule. The following day the drivers are required to bring in the completed schedule manifest, with the passengers signatures and either tickets or cash collected from each passenger. The billing for this contract is done weekly. The Route service, the clients have specific stops throughout the city and can also flag down the shuttle for pickup on the route.

**Fort Worth Transit Authority ("The T") – Mobility Impaired Transportation Service ("MITS")
Transportation Program**

PO Box 1929, Fort Worth, TX 76102

Lauri Brown, Tel: 817-215-8928 Fax: 817-215-8934 E-mail: lbrown@the-t.com

Carla Forman, North Richland Hills Ride to Work Program, Tel: 817-215-8903 Fax: 817-215-8709

E-mail: cforman@the-t.com

Contract start and end date: May 2008 to September 2009, previously held the contract for the period of April 2001 to October 2004.

Type of contract: The T is a metropolitan transit authority authorized by Chapter 452, Transportation Code of Texas. The T's operations are funded with a combination of sales tax collected within its member cities and operating revenues, and US Department of Transportation, Federal Transit Administration grant funds.

Scope of the project: The Fort Worth Transit Authority, ("The T's") Mobility Impaired Transportation Service offers door-to-door transportation within the service areas of Fort Worth, Richland Hills and Blue Mound. Trained drivers are available to assist passengers in boarding and alighting vehicles specially designed to accommodate the mobility impaired.

Roles and responsibilities performed by the respondent and client personnel: The Irving Holdings office was responsible for having staff members logged onto The T's Trapeze software system through a DSL connection to The T's VPN network. Every evening the schedules were downloaded and assigned to drivers. The drivers were required to enter their pickup and drop off odometer readings as well as



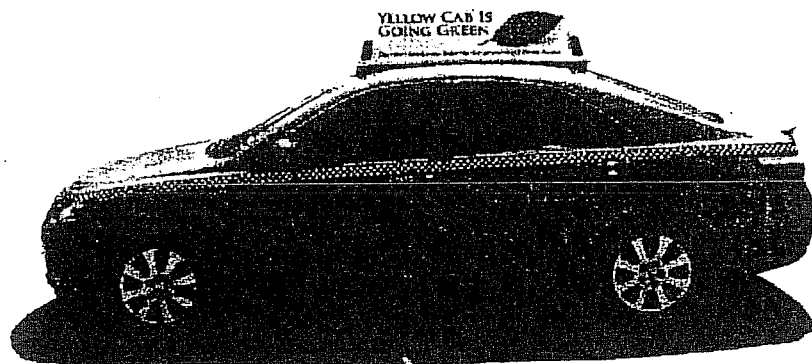
whether they collected a ticket or cash from each passenger. These manifests were turned in each evening by the drivers to the Fort Worth office. The contract required the billing to be completed monthly.

Vehicles Required

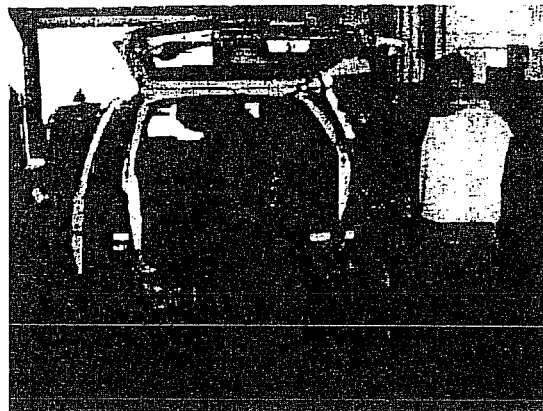
Based on comparable service on the Lake Worth Shuttle, and the size of Richland Hills a 15 passenger van will be adequate for the route service. All vehicles will be within two model years of new when placed in service, and never more than five model years from new. As dedicated vehicles the mileage to start would be less than the 150,000 miles indicated within the RFP. We utilize multiple drivers for other contracts where three different drivers are trained and provide the service on scheduled days and times. While this is different than a dedicated vehicle, we believe it provides the citizenry with recognizable vehicles with the signage, but also vehicles with free advertising to market the City of Richland Hills businesses. A sample of this is shown.



Operating over 1200 vehicles in the DFW Metroplex, the management of Irving Holdings, dba Yellow Cab has recognized this many vehicles in the marketplace makes us part of the problem for our marketplace to be a none attainment area with regard to air quality. Just as the public at large has identified we all need to move to be part of the solution and not part of the problem, so has this management team. In 2007 Yellow Cab became the first fleet in North Texas to introduce Hybrid vehicles to the marketplace. We were the first taxi company in the State of Texas to operate full size hybrid vehicles with a 109" wheelbase, a requirement of DFW Airport. The picture below shows the Toyota Camry vehicles we are utilizing with the roof mounted signage advertising the vehicle is a hybrid.



For the MITS program, Irving Holdings has moved to introduce a fleet of ADA minivans which can transport two wheelchairs with three passengers, or the folding seats may be used for ambulatory passengers when no wheelchairs are present. A picture of one of these is shown.



Personnel policies and procedures

Driver Qualifications

Irving Holdings, Inc., requires the drivers to be a minimum of 25 years old with a valid Texas driver's license and three years driving experience, as well as, a clean driving record with no DUI or DWI convictions. They must also be speak, read and understand English fluently and be able to fill out required forms and record legibly, pass a criminal background check to verify that they do not have any convictions or pending hearings pertaining to harm to children and be a United States citizen or a legal resident with INS employment authorization. In addition, all drivers must possess a valid driver's permit, issued by the municipal government regulating transportation services provided by Irving Holdings. All drivers are required to successfully complete a state approved defensive driving program on a recurring basis every two years. All drivers will have a clean and neat appearance free of obnoxious body odor and possess a personality and attitude that indicates their willingness to assist the handicapped riders.

Discipline

Irving Holdings is recognized as a company which demands quality service from its employees and drivers. Compliance with the rules and regulations of the company, as well as employee compliance with the terms and conditions of this contract is monitored and enforced by the operations managers in each facility. If any driver or other personnel associated with the performance of this contract receives two substantiated and justified complaints within one (1) year, they shall be removed from participation and shall be subject to other disciplinary action including fines, suspension, or termination.

Background

All drivers have a criminal history background check and motor vehicle record (MVR) at time of hire before they are allowed to drive for Irving Holdings.

Training Requirements

Irving Holdings has a driver training school at our facility at 2515 Irving Blvd., Dallas, TX 75207, which operates every Tuesday, Thursday and Saturday. All drivers must successfully complete this training program before they are allowed to drive for Irving Holdings. Training is provided



in, but not limited to, the following: passenger assistance techniques, customer relations skills, dress code, sensitivity training, ADA requirements and procedures, radio procedures, GPS MDT computers operation, accident reporting, and company policies. All drivers must successfully complete the program prior to participation in this contract.

Equal Opportunity Employment Policy

Irving Holdings' does not discriminate on the basis of race, color, national origin, sex, age, disability, creed, religion, or veteran status with regard to employment and/or independent contractor status. It is the company's policy to employ, retain, promote, terminate, and otherwise treat any and all Employees and job applicants on the basis of merit, qualifications, and competence. It is the responsibility of all Employees to abide by and carry out the intent of the Company's equal employment commitments.

FTA Compliant Drug and Alcohol Program

All drivers are drug tested to be in the program before they are allowed to drive. They are also subject to random drug testing requirements. If their name is pulled, they have four hours to report to the drug testing facility assigned or they are terminated for cause. All drivers are informed of the drug testing requirements at time of training and acknowledge their understanding of the policy in writing. They are also given a copy of the policy.

Irving Holdings' Substance Abuse Manual follows the guidelines referenced in the Federal Transit Administration, Department of Transportation guidelines revised drug and alcohol testing rule published on December 19, 2000 (49CFR parts 655), and any subsequent updates amended by Federal Register/Vol. 66, No. 154, published on August 9, 2001, which reflects the update information for 49 CFR Parts 653, 654, 656 and 49 CFR Part 29

Insurance

Irving Holdings is covered by the A rated insurance company we employ. It should be noted we historically have one of the lowest costs of insurance in the marketplace due to our accident ratio being substantially below the industry averages. We achieve this by the following:

- Drug testing
- MVR searches on all drivers.
- Operation of a driver training school.
- Review and termination of drivers with a history of at fault accidents and/or a history of too many not at fault accidents.
- Calling insurance investigators to the scene of any accidents to conduct proper scene investigations to protect the company.



- No variations from driver rules being allowed.
- Criminal background checks
- State of Texas certified Defensive Driving course required.

Pricing

As part of the New Freedom project, there is available federal funding for transportation of the disabled where the funds are matched at 50%. We believe that the MITS program will qualify for this funding but we are still in an exploratory program at this time on this.

The MITS prices will be adjusted for fluctuations in fuel prices based on a fuel surcharge. The fuel surcharge will be calculated in \$1.00 increments for every \$0.50 increase/decrease in the average price per gallon of gasoline above the base price of \$2.00 per gallon of gas per trip. The pricing will be based on the EIA Energy Information Administration, weekly Retail Gasoline and Diesel prices, for Regular – gasoline – all grades. http://tonto.eia.doe.gov/dnav/pet/pet_pri_gnd_dcus_stx_w.htm The MITS program will be \$35 per ADA wheelchair assessable vehicle and \$25 for ambulatory passengers.

The route service will also be based on this fuel surcharge. The fuel surcharge will be calculated in \$1.00 increments for every \$0.50 increase/decrease in the average price per gallon of gasoline above the base price of \$2.00 per gallon of gas per trip. The pricing will be based on the EIA Energy Information Administration, weekly Retail Gasoline and Diesel prices, for Regular – gasoline – all grades. http://tonto.eia.doe.gov/dnav/pet/pet_pri_gnd_dcus_stx_w.htm The route service will be \$70 per hour for a four hour minimum.

The school bus service will also be based on this fuel surcharge. The fuel surcharge will be 5% for every \$1.00 increase/decrease in the average price per gallon of gasoline above the base price of \$2.00 per gallon of gas per trip. The pricing will be based on the EIA Energy Information Administration, weekly Retail Gasoline and Diesel prices, for Regular – gasoline – all grades. http://tonto.eia.doe.gov/dnav/pet/pet_pri_gnd_dcus_stx_w.htm We can provide the School Bus Service for 2 hours in the morning and 2 hours in the afternoon for a range of \$500 per day, using a 25 passenger vehicle.





APPENDIX C – TAB 3

Fiscal 2008 and 2009 ½ cent Sales Tax Reports

*(Sales Tax Dollars Collected in Richland Hills, Texas and
Paid to the T for Public Transportation Services)*

City of Richland Hills
One-Half Percent Sales Tax
Fort Worth Transportation Authority

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL	PROJECTED 15%	ACTUAL
1992															
1993	\$38,016	\$60,142	\$37,357	\$36,517	\$56,767	\$39,595	\$43,372	\$53,371	\$41,240	\$34,094	\$56,597	\$40,537	\$131,228	\$82,939	\$80,000
1994	\$46,317	\$61,177	\$41,204	\$37,391	\$59,820	\$41,826	\$48,063	\$55,621	\$46,183	\$47,421	\$61,044	\$48,315	\$554,381	\$89,157	\$79,577
1995	\$39,628	\$60,603	\$43,532	\$45,586	\$55,042	\$47,434	\$40,435	\$79,282	\$49,604	\$52,235	\$61,871	\$51,424	\$626,674	\$94,001	\$75,930
1996	\$75,903	\$66,682	\$58,765	\$50,212	\$67,535	\$56,819	\$59,038	\$69,486	\$61,114	\$57,369	\$73,942	\$60,253	\$757,115	\$113,567	\$81,590
1997	\$50,062	\$77,378	\$52,894	\$50,537	\$70,349	\$60,340	\$66,662	\$71,926	\$77,016	\$65,552	\$68,750	\$61,417	\$772,882	\$115,932	\$87,732
1998	\$58,731	\$79,348	\$53,015	\$46,917	\$82,443	\$87,881	\$73,644	\$88,691	\$71,440	\$66,842	\$72,196	\$73,406	\$854,552	\$128,183	\$101,422
1999	\$75,024	\$88,691	\$56,864	\$66,414	\$104,020	\$70,994	\$70,171	\$80,727	\$73,734	\$64,851	\$78,143	\$89,983	\$919,614	\$137,942	\$105,143
2000	\$67,478	\$84,270	\$64,784	\$60,075	\$86,337	\$68,526	\$76,834	\$72,726	\$50,776	\$56,199	\$54,217	\$51,922	\$794,144	\$119,122	\$116,356
2001	\$46,613	\$64,521	\$48,248	\$43,518	\$64,379	\$49,071	\$53,901	\$56,182	\$41,400	\$39,317	\$46,008	\$55,810	\$608,968	\$91,345	\$139,249
2002	\$41,840	\$40,982	\$36,935	\$34,874	\$54,774	\$38,788	\$48,793	\$44,621	\$42,468	\$40,419	\$56,183	\$35,601	\$516,278	\$77,442	\$110,943
2003	\$32,440	\$41,988	\$29,609	\$42,388	\$48,637	\$38,256	\$51,091	\$45,892	\$44,437	\$36,953	\$59,816	\$40,515	\$512,022	\$76,803	\$91,345
2004	\$31,914	\$43,898	\$31,164	\$30,520	\$53,748	\$41,048	\$34,873	\$44,959	\$32,667	\$34,326	\$39,785	\$32,987	\$451,889	\$67,783	\$77,442
2005	\$28,490	\$45,997	\$32,558	\$28,085	\$47,315	\$36,531	\$44,188	\$51,911	\$37,198	\$45,035	\$54,511	\$32,307	\$484,126	\$72,619	\$76,796
2006	\$31,356	\$53,356	\$35,650	\$36,227	\$62,061	\$46,140	\$49,444	\$57,916	\$43,056	\$48,252	\$54,652	\$39,612	\$557,722	\$83,658	\$67,777
2007	\$37,032	\$63,608	\$47,004	\$46,408	\$71,056	\$62,328	\$61,264	\$74,892	\$76,468	\$61,972	\$75,076	\$78,360	\$755,468	\$113,320	\$72,612
2008	\$63,080	\$78,616	\$53,661	\$61,814	\$68,877	\$70,965	\$71,972	\$59,132	\$82,760	\$74,340	\$68,936	\$50,240	\$804,393	\$120,659	\$83,655
2009	\$45,244	\$87,992	\$54,550	\$48,900	\$74,873	\$61,685	\$64,864	\$62,587	\$62,587	\$62,587	\$62,587	\$62,587	\$751,040	\$120,659	\$113,320
GRAND TOTAL													\$11,445,422		\$1,560,889

Projected based on a 7 month average



APPENDIX D – TAB 4

Special Request Report for Route 41 and MITS Ridership Data

(A special report provided to the City by the T with specific rider pick-up and drop off information which allows identification of non-citizen riders of the Richland Hills Public Transportation Service)

APPENDIX E
Special Rider Report for Bus Route 41

Date	Client Id	Pick Up Addr Name	Street #	On Street	City	Zip Code	EstTime	Drop Off Addr Name	Street Number	On Street	City	Zip Code	EstTime	Run Name
07-20-09	19882		3319	CRITES ST	RICHLAND HILLS	76118	6:25	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	6:33	4131
07-20-09	16394		6501	GRAPEVINE HWY	RICHLAND HILLS	76118	5:27	TRINITY	7225	BURNS ST	FORT WORTH	76118	5:35	4131
07-20-09	19162		6501	STATE HWY 26	RICHLAND HILLS	76118	9:50	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	9:59	4132
07-20-09	19162	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	16:39	TRINITY	6501	STATE HWY 26	RICHLAND HILLS	76118	16:48	4162
07-20-09	19470	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	10:00	RICHLAND HILLS	7000	GRAPEVINE HWY	RICHLAND HILLS	76180	10:09	4132
07-20-09	19640	TRINITY	7225	GRAPEVINE HWY	RICHLAND HILLS	76180	17:09	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	17:18	4162
07-20-09	19670	RICHLAND HILLS	7660	BURNS ST	RICHLAND HILLS	76118	19:09	RICHLAND HILLS	3345	KINGSBURY AVE	RICHLAND HILLS	76118	19:15	4162
07-20-09	19670	TRINITY	7225	GRAPEVINE HWY	RICHLAND HILLS	76180	5:59	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:10	4132
07-20-09	20006	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	16:55	RICHLAND HILLS	7660	GRAPEVINE HWY	RICHLAND HILLS	76180	17:06	4161
07-20-09	20009	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	19:18	RICHLAND HILLS	7201	GRAPEVINE HWY	RICHLAND HILLS	76118	19:26	4162
07-20-09	20009	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	7:16	RICHLAND HILLS	8025	GLENVIEW DR	RICHLAND HILLS	76118	7:27	4131
07-20-09	20009	TRINITY	8025	GLENVIEW DR	RICHLAND HILLS	76118	16:39	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	16:49	4161
07-20-09	20091	RICHLAND HILLS	6925	DANELE CT	RICHLAND HILLS	76118	6:41	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:49	4131
07-20-09	20177	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	8:25	RICHLAND HILLS	300	N BOOTH CALLOWAY RE	RICHLAND HILLS	76053	8:34	4131
07-20-09	20177	TRINITY	600	HOUSTON ST	FORT WORTH	76102	14:26	RICHLAND HILLS	300	N BOOTH CALLOWAY RE	RICHLAND HILLS	76053	14:48	4161
07-20-09	20251	RICHLAND HILLS	7292	HARDISTY ST	RICHLAND HILLS	76118214-	6:10	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:20	4131
07-20-09	20251	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	15:35	RICHLAND HILLS	7292	HARDISTY ST	RICHLAND HILLS	76118214-	16:04	4161
07-20-09	20258	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	9:36	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	9:45	4131
07-20-09	20268	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	18:54	RICHLAND HILLS	6713	SUE DR	RICHLAND HILLS	76118	19:01	4162
07-20-09	20340	RICHLAND HILLS	3404	HENRY DR	RICHLAND HILLS	76118	5:57	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:05	4131
07-20-09	20341	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	10:44	RICHLAND HILLS	7000	GRAPEVINE HWY	NORTH RICHLAND HILLS	76180	10:52	4132
07-20-09	20341	TRINITY	7000	GRAPEVINE HWY	NORTH RICHLAND HILLS	76180	16:22	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	16:31	4161
07-20-09	20357	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	18:13	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	18:21	4162
07-20-09	20358	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	12:22	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	12:31	4131
07-20-09	20358	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	10:13	ATI	7225	BURNS ST	RICHLAND HILLS	76118	10:21	4132
07-20-09	20368	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	7:35	RICHLAND HILLS	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	8:02	4131
07-20-09	20368	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	17:40	TRINITY	7305	GRAPEVINE HWY	RICHLAND HILLS	76118	8:02	4131
07-20-09	20375	RIO VISTA APTS	6324	BAKER BLVD	RICHLAND HILLS	76118	10:56	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	18:07	4162
07-20-09	20376	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	17:45	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	11:05	4132
07-20-09	20387	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	12:35	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	17:53	4161
07-20-09	20387	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	12:35	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	12:44	4131

APPENDIX E
Special Rider Report for Bus Route 41

07-20-09	20389 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	11:55	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	12:04	4131
07-20-09	20389 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	8:30	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	8:39	4132
07-20-09	20389 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	12:08	RICHLAND HILLS TRE STATION	7225	BURNS ST	RICHLAND HILLS	76118	12:17	4131
07-20-09	20389 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	7:03	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:13	4132
07-20-09	20401	6351	GRAPEVINE HWY	NORTH RICHLAND HILLS	76180	12:48	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	12:58	4131
07-20-09	20403 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	7:18	ATI	4351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:27	4132
07-20-09	20407 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	13:02	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	13:11	4131
07-20-09	20407 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:34	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	6:43	4132
07-20-09	20418 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	7:47	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:57	4132
07-20-09	20421	3001	RUFE SNOW DR	RICHLAND HILLS	76118	5:38	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	5:45	4131
07-20-09	20421 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	17:18		3001	RUFE SNOW DR	RICHLAND HILLS	76118	17:25	4161
07-20-09	20422 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	13:15		7225	BURNS ST	FORT WORTH	76419	13:21	4131
07-20-09	20422	7225	BURNS ST	FORT WORTH	76419	9:08	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	9:14	4132
07-20-09	20423 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	13:22		7225	BURNS ST	RICHLAND HILLS	76118	13:31	4131
07-20-09	20423	7225	BURNS ST	RICHLAND HILLS	76118	9:19	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	9:28	4132
07-20-09	20428 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	12:02	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	12:11	4132
07-20-09	20428 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	18:26	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	18:35	4162
07-20-09	20431 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	14:27	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	14:36	4131
07-20-09	20431 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	10:31	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	10:39	4132
7-20-09	20434 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	13:36	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	13:44	4131
7-20-09	20434 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	8:57	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	9:06	4132
7-20-09	20436	7225	BURNS ST	RICHLAND HILLS	76118	9:33	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	9:43	4132
7-20-09	20437	6351	6TH ST & HOUSTON	FORT WORTH	76180	11:30	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	11:52	4162
7-20-09	20438	6351	GRAPEVINE HWY - ATI S	RICHLAND HILLS	76180	13:48	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	13:57	4131
7-20-09	20438 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	8:43		6351	GRAPEVINE HWY - ATI S	RICHLAND HILLS	76180	8:52	4132
7-20-09	20440 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	14:40	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	14:49	4131
7-20-09	20440 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:48	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	6:58	4132
7-20-09	20441 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	11:37		7225	BURNS ST	FORT WORTH	76118	11:46	4131
7-20-09	20441	7225	BURNS ST	FORT WORTH	76118	8:16	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	8:25	4132
7-20-09	20442 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	14:01	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	14:10	4131
7-20-09	20442 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	7:33	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:42	4132
7-20-09	20443 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	11:15		4401	BOOTH CALLOWAY RD	RICHLAND HILLS	76118	11:23	4132

APPENDIX E
Special Rider Report for Bus Route 41

07-20-09	20443	4401	BOOTH CALLOWAY RD	RICHLAND HILLS	76118	18:45	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	18:53	4162
07-20-09	20445 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	14:15	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	14:23	4131
07-20-09	20445 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	8:02	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	8:11	4132
07-20-09	20446 NORTHEAST MALL	1101	MELBOURNE RD	RICHLAND HILL	76118	6:19	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:33	4132
07-21-09	13982	3319	CRITES ST	RICHLAND HILLS	76118	6:25	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:33	4131
07-21-09	16394	6501	GRAPEVINE HWY	RICHLAND HILLS	76118	5:27	RICHLAND HILLS TRINITY	7225	BURNS ST	FORT WORTH	76118	5:35	4131
07-21-09	19162	6501	STATE HWY 26	RICHLAND HILLS	76118	9:36	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	9:47	4132
07-21-09	19162 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	16:42	ATI	6501	STATE HWY 26	RICHLAND HILLS	76118	16:51	4162
07-21-09	19640 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	18:44	RICHLAND HILLS TRINITY	3345	KINGSBURY AVE	RICHLAND HILLS	76118	18:51	4162
07-21-09	19670	7660	GRAPEVINE HWY	RICHLAND HILLS	76180	5:59	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:10	4132
07-21-09	19670 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	16:55	ATI	7660	GRAPEVINE HWY	RICHLAND HILLS	76180	17:06	4161
07-21-09	19775 RICHLAND ES	3250	SCRUGGS PARK DRIVE	RICHLAND HILLS	76118	16:06	ATI	6715	BROOKS AVE	RICHLAND HILLS	76118	16:12	4161
07-21-09	20006 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	18:54	ATI	7201	GRAPEVINE HWY	RICHLAND HILLS	76118	19:03	4162
07-21-09	20009	7225	BURNS ST	RICHLAND HILLS	76118	7:20	ATI	8025	GLENVIEW DR	RICHLAND HILLS	76118	7:31	4131
07-21-09	20009	8025	GLENVIEW DR	RICHLAND HILLS	76118	16:39	ATI	7225	BURNS ST	RICHLAND HILLS	76118	16:49	4161
07-21-09	20075 NORTHEAST MALL	1101	MELBOURNE RD	RICHLAND HILL	76118	6:44	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:58	4131
07-21-09	20091	6925	DANELE CT	RICHLAND HILLS	76118	7:01	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	7:09	4131
07-21-09	20177 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	8:29	ATI	300	N BOOTH CALLOWAY RC	RICHLAND HILLS	76053	8:38	4131
07-21-09	20177	600	HOUSTON ST	FORT WORTH	76102	14:26	ATI	300	N BOOTH CALLOWAY RC	RICHLAND HILLS	76053	14:48	4161
07-21-09	20251	7292	HARDISTY ST	RICHLAND HILLS	76118214-	6:10	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:20	4131
07-21-09	20251 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	15:54	ATI	7292	HARDISTY ST	RICHLAND HILLS	76118214-	16:03	4161
07-21-09	20258 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	9:36	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	9:45	4131
07-21-09	20268	7225	BURNS ST	RICHLAND HILLS	76118	18:27	ATI	6713	SUE DR	RICHLAND HILLS	76118	18:34	4162
07-21-09	20340	3404	HENRY DR	RICHLAND HILLS	76118	5:57	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:05	4131
07-21-09	20341 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	10:20	ATI	7000	GRAPEVINE HWY	NORTH RICHLAND HILLS	76180	10:28	4132
07-21-09	20341	7000	GRAPEVINE HWY	RICHLAND HILLS	76118	16:22	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	16:31	4161
07-21-09	20357 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	18:00	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	18:09	4162
07-21-09	20358 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	13:20	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	13:28	4131
07-21-09	20358 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	9:48	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	9:57	4132
07-21-09	20368 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	7:39	ATI	7305	GRAPEVINE HWY	RICHLAND HILLS	76118	8:06	4131
07-21-09	20368	7305	GRAPEVINE HWY	RICHLAND HILLS	76118	17:35	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	18:01	4161

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07-21-09	20375 RIO VISTA APTS	6324	BAKER BLVD	RICHLAND HILLS	76118	10:32	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	10:40	4132
07-21-09	20376 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	18:18	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	18:27	4162
07-21-09	20387 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	13:07	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	13:15	4131
07-21-09	20389 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	12:27	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	12:35	4131
07-21-09	20389 ATI	7225	BURNS ST	RICHLAND HILLS	76118	8:31	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	8:40	4132
07-21-09	20399 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS TRE	76118	12:40	RICHLAND HILLS TRE STATION	7225	BURNS ST	RICHLAND HILLS	76118	12:49	4131
07-21-09	20399 STATION	7225	BURNS ST	RICHLAND HILLS	76118	6:50	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:00	4132
07-21-09	20401	6351	GRAPEVINE HWY	NORTH RICHLAND HILLS	76180	13:33	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	13:41	4131
07-21-09	20403 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	7:05	ATI	4351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:14	4132
07-21-09	20407 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	12:54	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	13:03	4131
07-21-09	20407 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:21	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	6:30	4132
07-21-09	20418 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	7:35	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:44	4132
07-21-09	20421	3001	RUFE SNOW DR	RICHLAND HILLS	76118	5:38	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	5:45	4131
07-21-09	20421 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	17:21		3001	RUFE SNOW DR	RICHLAND HILLS	76118	17:42	4162
07-21-09	20422 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	13:46		7225	BURNS ST	FORT WORTH	76419	13:51	4131
07-21-09	20422	7225	BURNS ST	FORT WORTH	76419	8:56	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	9:02	4132
07-21-09	20423 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	14:31		7225	BURNS ST	RICHLAND HILLS	76118	14:40	4131
07-21-09	20423	7225	BURNS ST	RICHLAND HILLS	76118	9:07	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	9:16	4132
07-21-09	20428 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	11:29	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	11:38	4132
07-21-09	20428 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	17:28	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	17:37	4162
07-21-09	20431 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	15:11	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	15:20	4131
07-21-09	20431 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	10:07	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	10:15	4132
07-21-09	20434 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	14:06	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	14:14	4131
07-21-09	20434 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	8:03	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	8:12	4132
07-21-09	20436	7225	BURNS ST	RICHLAND HILLS	76118	9:21	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	9:30	4132
07-21-09	20437	7225	6TH ST & HOUSTON	FORT WORTH	76118	11:30	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	11:52	4162
07-21-09	20438	6351	GRAPEVINE HWY - ATIS RICHLAND HILLS	RICHLAND HILLS	76180	14:19	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	14:27	4131
07-21-09	20438 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	8:45		6351	GRAPEVINE HWY - ATIS RICHLAND HILLS	RICHLAND HILLS	76180	8:54	4132
07-21-09	20440 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	13:53	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	14:01	4131
07-21-09	20440 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:36	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	6:45	4132
07-21-09	20441 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	12:13		7225	BURNS ST	FORT WORTH	76118	12:22	4131
07-21-09	20441	7225	BURNS ST	FORT WORTH	76118	8:17	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	8:26	4132

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37-21-09	20442 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	14:45	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	14:53	4131
37-21-09	20442 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	7:20	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:29	4132
37-21-09	20443 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	8:47		4401	BOOTH CALLOWAY RD	RICHLAND HILLS	76118	8:55	4131
37-21-09	20443	4401	BOOTH CALLOWAY RD	RICHLAND HILLS	76118	17:47	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	17:55	4162
37-21-09	20445 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	14:58	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	15:07	4131
37-21-09	20445 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	7:49	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:58	4132
37-21-09	20447 ATI	6351	BOULEVARD 26	RICHLAND HILLS	76118	11:46	WALMART - RIVERSIDE	3851	AIRPORT FREEWAY	FORT WORTH	76111	12:02	4131
37-22-09	13982	3319	CRITES ST	RICHLAND HILLS	76118	6:25	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:33	4131
37-22-09	16394	6501	GRAPEVINE HWY	RICHLAND HILLS	76118	5:27		7225	BURNS ST	FORT WORTH	76118	5:35	4131
37-22-09	19162	6501	STATE HWY 26	RICHLAND HILLS	76118	7:30	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	7:39	4132
37-22-09	19162 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	16:39		6501	STATE HWY 26	RICHLAND HILLS	76118	16:48	4162
37-22-09	19670	7660	GRAPEVINE HWY	RICHLAND HILLS	76180	5:59	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:10	4132
37-22-09	19670 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	16:40		7660	GRAPEVINE HWY	RICHLAND HILLS	76180	16:50	4161
37-22-09	20006 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	18:48		7201	GRAPEVINE HWY	RICHLAND HILLS	76118	18:56	4162
37-22-09	20009	7225	BURNS ST	RICHLAND HILLS	76118	7:16		8025	GLENVIEW DR	RICHLAND HILLS	76118	7:27	4131
37-22-09	20009	8025	GLENVIEW DR	RICHLAND HILLS	76118	16:55		7225	BURNS ST	RICHLAND HILLS	76118	17:06	4161
37-22-09	20091	6925	DANELE CT	RICHLAND HILLS	76118	6:41	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:49	4131
37-22-09	20177 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	8:25		300	N BOOTH CALLOWAY RD	RICHLAND HILLS	76053	8:34	4131
37-22-09	20177	600	HOUSTON ST	FORT WORTH	76102	14:26		300	N BOOTH CALLOWAY RD	RICHLAND HILLS	76053	14:48	4161
37-22-09	20251	7292	HARDISTY ST	RICHLAND HILLS	76118214-	6:10	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:20	4131
37-22-09	20251 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	15:35		7292	HARDISTY ST	RICHLAND HILLS	76118214-	16:04	4161
37-22-09	20268	7225	BURNS ST	RICHLAND HILLS	76118	18:22		6713	SUE DR	RICHLAND HILLS	76118	18:29	4161
37-22-09	20340	3404	HENRY DR	RICHLAND HILLS	76118	5:57	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:05	4131
37-22-09	20357 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	17:26	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	17:35	4162
37-22-09	20358 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	12:00	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	12:08	4131
37-22-09	20358 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	7:47	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:50	4132
37-22-09	20368 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	7:35		7305	GRAPEVINE HWY	RICHLAND HILLS	76118	8:02	4131
37-22-09	20368	7305	GRAPEVINE HWY	RICHLAND HILLS	76118	17:35	RICHLAND HILLS TRINITY	7305	GRAPEVINE HWY	RICHLAND HILLS	76118	18:01	4161
37-22-09	20375 RIO VISTA APTS	6324	BAKER BLVD	RICHLAND HILLS	76118	8:04	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	8:13	4132
37-22-09	20401	6351	GRAPEVINE HWY	NORTH RICHLAND HILLS	76180	12:13	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	12:22	4131
37-22-09	20403 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:36	ATI	4351	GRAPEVINE HWY	RICHLAND HILLS	76118	6:45	4132

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07-22-09	20407 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	11:46	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	11:55	4131
07-22-09	20407 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:21	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	6:30	4132
07-22-09	20418 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:50	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	6:59	4132
07-22-09	20421	3001	RUFE SNOW DR	RICHLAND HILLS	76118	5:38	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	5:45	4131
07-22-09	20421 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	18:01		3001	RUFE SNOW DR	RICHLAND HILLS	76118	18:09	4161
07-22-09	20422 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	12:27		7225	BURNS ST	FORT WORTH	76419	12:32	4131
07-22-09	20422	7225	BURNS ST	FORT WORTH	76419	7:01	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:07	4132
07-22-09	20423 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	12:34		7225	BURNS ST	RICHLAND HILLS	76118	12:43	4131
07-22-09	20423	7225	BURNS ST	RICHLAND HILLS	76118	7:12	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:22	4132
07-23-09	13982	3319	CRITES ST	RICHLAND HILLS	76118	6:10	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:18	4131
07-23-09	16394	6501	GRAPEVINE HWY	RICHLAND HILLS	76118	5:27		7225	BURNS ST	FORT WORTH	76118	5:35	4131
07-23-09	19162	6501	STATE HWY 26	RICHLAND HILLS	76118	9:38		7225	BURNS ST	RICHLAND HILLS	76118	9:47	4132
07-23-09	19162 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	16:39		6501	STATE HWY 26	RICHLAND HILLS	76118	16:48	4162
07-23-09	19470 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	9:48		7000	GRAPEVINE HWY	RICHLAND HILLS	76180	9:57	4132
07-23-09	19470	7000	GRAPEVINE HWY	RICHLAND HILLS	76180	17:09	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	17:18	4162
07-23-09	19640 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	18:45		3345	KINGSBURY AVE	RICHLAND HILLS	76118	18:52	4162
07-23-09	19670	7660	GRAPEVINE HWY	RICHLAND HILLS	76180	5:59	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:10	4132
07-23-09	19670 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	16:40		7660	GRAPEVINE HWY	RICHLAND HILLS	76180	16:50	4161
07-23-09	19775 RICHLAND ES	3250	SCRUGGS PARK DRIVE	RICHLAND HILLS	76118	16:08		6715	BROOKS AVE	RICHLAND HILLS	76118	16:14	4161
07-23-09	20006 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	18:55		7201	GRAPEVINE HWY	RICHLAND HILLS	76118	19:04	4162
07-23-09	20009	7225	BURNS ST	RICHLAND HILLS	76118	7:16		8025	GLENVIEW DR	RICHLAND HILLS	76118	7:27	4131
07-23-09	20009	8025	GLENVIEW DR	RICHLAND HILLS	76118	16:55		7225	BURNS ST	RICHLAND HILLS	76118	17:06	4161
07-23-09	20091	6525	DANELE CT	RICHLAND HILLS	76118	6:41	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:49	4131
07-23-09	20150 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	18:21	NORTHEAST MALL	1101	MELBOURNE RD	RICHLAND HILL	76118	18:34	4162
07-23-09	20177 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	8:25		300	N BOOTH CALLOWAY RT	RICHLAND HILLS	76053	8:34	4131
07-23-09	20177	600	HOUSTON ST	FORT WORTH	76102	14:26		300	N BOOTH CALLOWAY RT	RICHLAND HILLS	76053	14:48	4161
07-23-09	20251	7292	HARDISTY ST	RICHLAND HILLS	76118214-	6:24	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:33	4131
07-23-09	20251 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	15:35		7292	HARDISTY ST	RICHLAND HILLS	76118214-	16:04	4161
07-23-09	20258 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	9:36	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	9:45	4131
07-23-09	20268	7225	BURNS ST	RICHLAND HILLS	76118	18:22		6713	SUE DR	RICHLAND HILLS	76118	18:29	4161
07-23-09	20340	3404	HENRY DR	RICHLAND HILLS	76118	5:57	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:05	4131
07-23-09	20357 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	17:39	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	17:48	4162

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07-23-09	20358 ATI	RICHLAND HILLS	GRAPEVINE HWY	RICHLAND HILLS	76118	12:50	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	12:59	4131
07-23-09	20358 TRINITY	RICHLAND HILLS	BURNS ST	RICHLAND HILLS	76118	10:01	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	10:10	4132
07-23-09	20368 TRINITY	RICHLAND HILLS	BURNS ST	RICHLAND HILLS	76118	7:35	RICHLAND HILLS TRINITY	7305	GRAPEVINE HWY	RICHLAND HILLS	76118	8:02	4131
07-23-09	20368	RICHLAND HILLS	GRAPEVINE HWY	RICHLAND HILLS	76118	17:35	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	18:01	4161
07-23-09	20375 RIO VISTA APTS	RICHLAND HILLS	BAKER BLVD	RICHLAND HILLS	76118	10:29	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	10:37	4132
07-23-09	20376 ATI	RICHLAND HILLS	GRAPEVINE HWY	RICHLAND HILLS	76118	18:11	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	18:20	4162
07-23-09	20389 ATI	RICHLAND HILLS	GRAPEVINE HWY	RICHLAND HILLS	76118	13:03	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	13:12	4131
07-23-09	20389 TRINITY	RICHLAND HILLS	BURNS ST	RICHLAND HILLS	76118	8:31	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	8:40	4132
07-23-09	20399 ATI	RICHLAND HILLS TRE	GRAPEVINE HWY	RICHLAND HILLS TRE	76118	12:36	RICHLAND HILLS TRE STATION	7225	BURNS ST	RICHLAND HILLS	76118	12:45	4131
07-23-09	20399 STATION	RICHLAND HILLS TRE	BURNS ST	RICHLAND HILLS	76118	6:50	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:00	4132
07-23-09	20401	RICHLAND HILLS	GRAPEVINE HWY	NORTH RICHLAND HILLS	76180	13:54	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	14:03	4131
07-23-09	20403 TRINITY	RICHLAND HILLS	BURNS ST	RICHLAND HILLS	76118	7:05	ATI	4351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:14	4132
07-23-09	20407 ATI	RICHLAND HILLS	GRAPEVINE HWY	RICHLAND HILLS	76118	12:23	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	12:32	4131
07-23-09	20407 TRINITY	RICHLAND HILLS	BURNS ST	RICHLAND HILLS	76118	6:21	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	6:30	4132
07-23-09	20418 TRINITY	RICHLAND HILLS	BURNS ST	RICHLAND HILLS	76118	7:35	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:44	4132
07-23-09	20421	RICHLAND HILLS	RUFE SNOW DR	RICHLAND HILLS	76118	5:38	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	5:45	4131
07-23-09	20421 TRINITY	RICHLAND HILLS	BURNS ST	RICHLAND HILLS	76118	18:01	RICHLAND HILLS TRINITY	3001	RUFE SNOW DR	RICHLAND HILLS	76118	18:09	4161
07-23-09	20422 ATI	RICHLAND HILLS	GRAPEVINE HWY	RICHLAND HILLS	76118	14:07	RICHLAND HILLS TRINITY	7225	BURNS ST	FORT WORTH	76419	14:13	4131
07-23-09	20422	RICHLAND HILLS	BURNS ST	FORT WORTH	76419	8:56	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	9:02	4132
07-23-09	20423 ATI	RICHLAND HILLS	GRAPEVINE HWY	RICHLAND HILLS	76118	14:40	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	14:49	4131
07-23-09	20423	RICHLAND HILLS	BURNS ST	RICHLAND HILLS	76118	9:07	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	9:16	4132
07-23-09	20428 TRINITY	RICHLAND HILLS	BURNS ST	RICHLAND HILLS	76118	11:33	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	11:42	4132
07-23-09	20428 ATI	RICHLAND HILLS	GRAPEVINE HWY	RICHLAND HILLS	76118	17:26	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	17:35	4162
07-23-09	20431 ATI	RICHLAND HILLS	GRAPEVINE HWY	RICHLAND HILLS	76118	15:34	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	15:42	4131
07-23-09	20431 TRINITY	RICHLAND HILLS	BURNS ST	RICHLAND HILLS	76118	10:19	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	10:28	4132
07-23-09	20434 ATI	RICHLAND HILLS	GRAPEVINE HWY	RICHLAND HILLS	76118	14:28	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	14:36	4131
07-23-09	20434 TRINITY	RICHLAND HILLS	BURNS ST	RICHLAND HILLS	76118	8:03	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	8:12	4132
07-23-09	20436	RICHLAND HILLS	BURNS ST	RICHLAND HILLS	76118	9:21	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	9:30	4132
07-23-09	20437	RICHLAND HILLS	6TH ST & HOUSTON	FORT WORTH	76118	12:01	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	12:23	4131
07-23-09	20438	RICHLAND HILLS	GRAPEVINE HWY - ATI S	RICHLAND HILLS	76180	14:15	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	14:23	4131
07-23-09	20438 TRINITY	RICHLAND HILLS	BURNS ST	RICHLAND HILLS	76118	8:17	RICHLAND HILLS TRINITY	6351	GRAPEVINE HWY - ATI S	RICHLAND HILLS	76180	8:26	4132

APPENDIX E
Special Rider Report for Bus Route 41

07-23-09	20440 ATI	RICHLAND HILLS	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	14:54	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	15:02	4131
07-23-09	20440 TRINITY	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	6:36	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	6:45	4132
07-23-09	20441 ATI	RICHLAND HILLS	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	13:16		7225	BURNS ST	FORT WORTH	76118	13:25	4131
07-23-09	20441	RICHLAND HILLS	7225	BURNS ST	FORT WORTH	76118	8:45	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	8:54	4132
07-23-09	20442 ATI	RICHLAND HILLS	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	15:07	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	15:16	4131
07-23-09	20442 TRINITY	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	7:20	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:29	4132
07-23-09	20443 TRINITY	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	10:47		4401	BOOTH CALLOWAY RD	RICHLAND HILLS	76118	10:55	4132
07-23-09	20443	RICHLAND HILLS	4401	BOOTH CALLOWAY RD	RICHLAND HILLS	76118	17:58	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	18:06	4162
07-23-09	20445 ATI	RICHLAND HILLS	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	15:20	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	15:29	4131
07-23-09	20445 TRINITY	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	7:49	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:58	4132
07-23-09	20447 ATI	RICHLAND HILLS	6351	BOULEVARD 26	RICHLAND HILLS	76118	13:29	WALMART - RIVERSIDE	3651	AIRPORT FREEWAY	FORT WORTH	76111	13:44	4131
07-24-09	13982	RICHLAND HILLS	3319	CRITES ST	RICHLAND HILLS	76118	6:10	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:18	4131
07-24-09	16394	RICHLAND HILLS	6501	GRAPEVINE HWY	RICHLAND HILLS	76118	5:27		7225	BURNS ST	FORT WORTH	76118	5:35	4131
07-24-09	19162	RICHLAND HILLS	6501	STATE HWY 26	RICHLAND HILLS	76118	7:51	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	8:01	4132
07-24-09	19162 TRINITY	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	16:30		6501	STATE HWY 26	RICHLAND HILLS	76118	16:38	4162
07-24-09	19640 TRINITY	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	18:39		3345	KINGSBURY AVE	RICHLAND HILLS	76118	18:47	4162
07-24-09	19670	RICHLAND HILLS	7660	GRAPEVINE HWY	RICHLAND HILLS	76180	5:59	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:10	4132
07-24-09	19921	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	8:43		4401	BOOTH CALLOWAY RD	RICHLAND HILLS	76118	8:54	4131
07-24-09	19921	RICHLAND HILLS	4401	BOOTH CALLOWAY RD	RICHLAND HILLS	76118	16:24		7225	BURNS ST	RICHLAND HILLS	76118	16:35	4161
07-24-09	20006 TRINITY	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	18:50		7201	GRAPEVINE HWY	RICHLAND HILLS	76118	18:59	4162
07-24-09	20009	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	7:16		8025	GLENVIEW DR	RICHLAND HILLS	76118	7:27	4131
07-24-09	20009	RICHLAND HILLS	8025	GLENVIEW DR	RICHLAND HILLS	76118	16:43		7225	BURNS ST	RICHLAND HILLS	76118	16:53	4161
07-24-09	20091	RICHLAND HILLS	6925	DANELE CT	RICHLAND HILLS	76118	6:41	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:49	4131
07-24-09	20177 TRINITY	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	8:25		300	N BOOTH CALLOWAY RD	RICHLAND HILLS	76053	8:34	4131
07-24-09	20177	RICHLAND HILLS	600	HOUSTON ST	FORT WORTH	76102	14:26		300	N BOOTH CALLOWAY RD	RICHLAND HILLS	76053	14:48	4161
07-24-09	20251	RICHLAND HILLS	7292	HARDISTY ST	RICHLAND HILLS	76118214-	6:24	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:33	4131
07-24-09	20251 TRINITY	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	15:54		7292	HARDISTY ST	RICHLAND HILLS	76118214-	16:03	4161
07-24-09	20256 TRINITY	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	9:36	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	9:45	4131
07-24-09	20266	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	18:22		6713	SUE DR	RICHLAND HILLS	76118	18:29	4161
07-24-09	20340	RICHLAND HILLS	3404	HENRY DR	RICHLAND HILLS	76118	5:57	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:05	4131
07-24-09	20357 ATI	RICHLAND HILLS	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	17:26	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	17:35	4162
07-24-09	20356 ATI	RICHLAND HILLS	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	12:13	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	12:22	4131

APPENDIX E
Special Rider Report for Bus Route 41

37-24-09	RICHLAND HILLS 20358 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	8:16	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	8:25	4132
37-24-09	RICHLAND HILLS 20368 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	7:35		7305	GRAPEVINE HWY	RICHLAND HILLS	76118	8:02	4131
37-24-09	20368	7305	GRAPEVINE HWY	RICHLAND HILLS	76118	17:35	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	18:01	4161
37-24-09	20375 RIO VISTA APTS	6324	BAKER BLVD	RICHLAND HILLS	76118	9:36	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	9:45	4132
37-24-09	20376 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	15:55	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	16:04	4162
37-24-09	20389 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	11:46	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	11:55	4131
37-24-09	20389 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	7:04	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:13	4132
37-24-09	20401	6351	GRAPEVINE HWY	NORTH RICHLAND HILLS	76180	13:06	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	13:14	4131
37-24-09	20403 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:36	ATI	4351	GRAPEVINE HWY	RICHLAND HILLS	76118	6:45	4132
37-24-09	20407 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	12:00	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	12:08	4131
37-24-09	20407 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	6:21	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	6:30	4132
37-24-09	20418 RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	8:44	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	8:53	4132
37-24-09	20421	3001	RUFE SNOW DR	RICHLAND HILLS	76118	5:38	TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	5:45	4131
37-24-09	20421 RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	18:01		3001	RUFE SNOW DR	RICHLAND HILLS	76118	18:09	4161
37-24-09	20421 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	9:00	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	9:06	4132
37-24-09	20422	7225	BURNS ST	FORT WORTH	76419	9:11	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	9:20	4132
37-24-09	20423	7225	BURNS ST	RICHLAND HILLS	76118	9:11	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	9:20	4132
37-24-09	20431 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	13:58	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	14:06	4131
37-24-09	20431 RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	9:26	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	9:35	4132
37-24-09	20436	7225	BURNS ST	RICHLAND HILLS	76118	7:34	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:43	4132
37-24-09	20437	7225	6TH ST & HOUSTON	FORT WORTH	76118	11:30	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	11:52	4162
37-24-09	20440 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	13:19	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	13:27	4131
37-24-09	20440 RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	8:02	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	8:11	4132
37-24-09	20441 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	12:26		7225	BURNS ST	FORT WORTH	76118	12:35	4131
37-24-09	20441	7225	BURNS ST	FORT WORTH	76118	7:19	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	7:28	4132
37-24-09	20442 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	13:31	RICHLAND HILLS TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	13:40	4131
37-24-09	20442 RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	8:30	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	8:39	4132
37-24-09	20443 TRINITY	7225	BURNS ST	RICHLAND HILLS	76118	9:56		6351	GRAPEVINE HWY	RICHLAND HILLS	76118	10:04	4132
37-24-09	20443	4401	BOOTH CALLOWAY RD	RICHLAND HILLS	76118	17:45	RICHLAND HILLS TRINITY	4401	BOOTH CALLOWAY RD	RICHLAND HILLS	76118	17:54	4162
37-24-09	20445 ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	13:45	RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	13:53	4131
37-24-09	20445 RICHLAND HILLS	7225	BURNS ST	RICHLAND HILLS	76118	6:50	ATI	6351	GRAPEVINE HWY	RICHLAND HILLS	76118	6:59	4132
37-24-09	20447 ATI	6351	BOULEVARD 26	RICHLAND HILLS	76118	12:40	WALDMART - RIVERSIDE	3851	AIRPORT FREEWAY	FORT WORTH	76111	12:55	4131

APPENDIX E
Special Rider Report for MITs

Date	Client Id	Pick Up Addr Name	Street Number	On Street	City	Zip	EstTime	Drop Off Addr Name	Street Number	On Street	City	Zip	EstTime
07-19-09	23985	WALMART/SUMMERFIEL	3412	CHAFFIN DR	RICHLAND HILLS	76118	2:03p	WALMART/SUMME RFIELDS	8520	N BEACH ST	FORT WORTH	76137	2:38p
07-19-09	23985 DS		8520	N BEACH ST	FORT WORTH	76137	5:48p	TRE/RICHLAND HILLS STATION	3412	CHAFFIN DR	RICHLAND HILLS	76118	6:17p
07-19-09	1978		3568	HEDRICK ST	FORT WORTH	76111	12:34p		7225	BURNS ST	RICHLAND HILLS	76118	12:53p
07-20-09	17358	FMC/DIALYSIS CENTER	2532	JACKSBORO HWY	FORT WORTH	76106	2:07p		3411	RUFE SNOW DR	RICHLAND HILLS	76118	2:51p
07-20-09	6309	TRE/RICHLAND HILLS	4375	BOOTH CALLOWAY RD	RICHLAND HILLS	76118	2:56p		4515	VILLAGE CREEK RD	FORT WORTH	76112	4:03p
07-20-09	18269	STATION	7225	BURNS ST	RICHLAND HILLS	76118	5:06p		8551	EDERVILLE RD BOOTH CALLOWAY	FORT WORTH	76120	5:44p
07-20-09	1555		6405	WILDWOOD CIR N	FORT WORTH	76132	7:31a	FMC/DIALYSIS CENTER	4351	RD	RICHLAND HILLS	76118	8:47a
07-20-09	17358		3411	RUFE SNOW DR	RICHLAND HILLS	76118	8:42a		2532	JACKSBORO HWY	FORT WORTH	76106	9:07a
07-20-09	1555		4351	BOOTH CALLOWAY RD	RICHLAND HILLS	76118	9:28a		6405	WILDWOOD CIR N BOOTH CALLOWAY	FORT WORTH	76132	10:06a
07-20-09	6309		4515	VILLAGE CREEK RD	FORT WORTH	76112	12:30p		4375	RD	RICHLAND HILLS	76118	1:20p
07-21-09	1412		7621	BAKER BLVD	RICHLAND HILLS	76118	2:23p		5700	N BEACH ST	FORT WORTH	76137	2:42p
07-21-09	143	ABG CULLEN	2716	CULLEN ST	FORT WORTH	76107	2:34p		3212	MATTHEWS DR	RICHLAND HILLS	76118	3:57p
07-21-09	143		3212	MATTHEWS DR	RICHLAND HILLS	76118	7:17a	ABG CULLEN	2716	CULLEN ST	FORT WORTH	76107	7:53a
07-21-09	1412		5700	N BEACH ST	FORT WORTH	76137	9:29a		7621	BAKER BLVD	RICHLAND HILLS	76118	9:42a
07-22-09	143	ABG CULLEN	2716	CULLEN ST	FORT WORTH	76107	2:32p		3212	MATTHEWS DR	RICHLAND HILLS	76118	3:42p
07-22-09	1412		7621	BAKER BLVD	RICHLAND HILLS	76118	3:13p		5700	N BEACH ST	FORT WORTH	76137	3:46p
07-22-09	14804	FEDERAL BUILDING	819	TAYLOR ST	FT WORTH	76102	3:17p		6507	BRIDGES AVE	RICHLAND HILLS	76118	3:38p
07-22-09	143		3212	MATTHEWS DR	RICHLAND HILLS	76118	7:16a	ABG CULLEN	2716	CULLEN ST BOOTH CALLOWAY	FORT WORTH	76107	7:52a
07-22-09	24068	JPS HOSP/MAIN ST #1	1500	S MAIN ST	FORT WORTH	76104	9:14a		3825	RD	RICHLAND HILLS	76118	9:32a
07-22-09	1412		5700	N BEACH ST	FORT WORTH	76137	9:20a		7621	BAKER BLVD BOOTH CALLOWAY	RICHLAND HILLS	76118	9:34a
07-22-09	3676		4515	VILLAGE CREEK RD	FORT WORTH	76119	9:43a		4375	RD	RICHLAND HILLS	76118	10:18a
07-22-09	23985		3412	CHAFFIN DR	RICHLAND HILLS	76118	10:14a		150	W 3RD ST	FORT WORTH	76102	10:39a
07-22-09	3676		4375	BOOTH CALL	RICHLAND HILLS	76118	11:04a		4515	VILLAGE CREEK RD	FORT WORTH	76119	11:23a
07-22-09	23985	TRE/RICHLAND HILLS	150	W 3RD ST	FORT WORTH	76102	12:32p		3412	CHAFFIN DR	RICHLAND HILLS	76118	1:11p
07-23-09	1978	STATION	7225	BURNS ST	RICHLAND HILLS	76118	2:03p		3568	HEDRICK ST	FORT WORTH	76111	2:22p
07-23-09	1412		7621	BAKER BLVD	RICHLAND HILLS	76118	2:19p		5700	N BEACH ST	FORT WORTH	76137	2:43p
07-23-09	143	ABG CULLEN QUALITY LIVING THROUGH CHOICE	2716	CULLEN ST	FORT WORTH	76107	2:52p		3212	MATTHEWS DR	RICHLAND HILLS	76118	3:34p
07-23-09	995	THROUGH CHOICE QUALITY LIVING	3126	SE LOOP 820	FORT WORTH	76119	2:54p	OLD SAM'S PARKING LOT	7500	BAKER BLVD	RICHLAND HILLS	76118	3:28p
07-23-09	17854	THROUGH CHOICE EVERGREEN WORK	3126	SE LOOP 820	FORT WORTH	76119	2:54p	OLD SAM'S PARKING LOT	7500	BAKER BLVD	RICHLAND HILLS	76118	3:28p
07-23-09	4072	SHOP	2513	E LOOP 820	FORT WORTH	76112	3:20p	OLD SAM'S PARKING LOT	7500	BAKER BLVD	RICHLAND HILLS	76118	3:28p
07-23-09	5182	SHOP	2513	E LOOP 820	FORT WORTH	76112	3:20p	OLD SAM'S PARKING LOT	7500	BAKER BLVD	RICHLAND HILLS	76118	3:28p

APPENDIX E

Special Rider Report for MITs

07-23-09	EVERGREEN WORK 16642 SHOP	2513	E LOOP 820	FORT WORTH	76112	3:20p	OLD SAMS PARKING LOT	7500	BAKER BLVD	RICHLAND HILLS	76118	3:28p
07-23-09	EVERGREEN WORK 5300 SHOP	2513	E LOOP 820	FORT WORTH	76112	3:20p	OLD SAMS PARKING LOT	7500	BAKER BLVD	RICHLAND HILLS	76118	3:28p
07-23-09	14804 FEDERAL BUILDING	819	TAYLOR ST	FT WORTH	76102	3:40p		6507	BRIDGES AVE	RICHLAND HILLS	76118	4:14p
07-23-09	143	3212	MATTHEWS DR	RICHLAND HILLS	76118	7:14a	ABG CULLEN EVERGREEN WORK	2716	CULLEN ST	FORT WORTH	76107	7:54a
07-23-09	5300 OLD SAMS PARKING LOT	7500	BAKER BLVD	RICHLAND HILLS	76118	8:47a	SHOP EVERGREEN WORK	2513	E LOOP 820	FORT WORTH	76112	8:55a
07-23-09	16642 OLD SAMS PARKING LOT	7500	BAKER BLVD	RICHLAND HILLS	76118	8:49a	SHOP EVERGREEN WORK	2513	E LOOP 820	FORT WORTH	76112	8:55a
07-23-09	995 OLD SAMS PARKING LOT	7500	BAKER BLVD	RICHLAND HILLS	76118	8:49a	QUALITY LIVING THROUGH CHOICE	3126	SE LOOP 820	FORT WORTH	76119	9:17a
07-23-09	17854 OLD SAMS PARKING LOT	7500	BAKER BLVD	RICHLAND HILLS	76118	8:49a	QUALITY LIVING THROUGH CHOICE	3126	SE LOOP 820	FORT WORTH	76119	9:17a
07-23-09	1412	5700	N BEACH ST	FORT WORTH	76137	9:25a		7621	BAKER BLVD	RICHLAND HILLS	76118	9:42a
07-24-09	143	2716	CULLEN ST	FORT WORTH	76107	2:41p		3212	MATTHEWS DR	RICHLAND HILLS	76118	3:16p
07-24-09	1412	7621	BAKER BLVD	RICHLAND HILLS	76118	3:01p	QUALITY LIVING THROUGH CHOICE	5700	N BEACH ST	FORT WORTH	76137	3:21p
07-24-09	17854 THROUGH CHOICE EVERGREEN WORK	3126	SE LOOP 820	FORT WORTH	76119	3:05p	OLD SAMS PARKING LOT	7500	BAKER BLVD	RICHLAND HILLS	76118	3:49p
07-24-09	5182 SHOP	2513	E LOOP 820	FORT WORTH	76112	3:37p	OLD SAMS PARKING LOT	7500	BAKER BLVD	RICHLAND HILLS	76118	3:49p
07-24-09	5168 SHOP	2513	E LOOP 820	FORT WORTH	76112	3:37p	OLD SAMS PARKING LOT	7500	BAKER BLVD	RICHLAND HILLS	76118	3:49p
07-24-09	5214 SHOP	2513	E LOOP 820	FORT WORTH	76112	3:37p	OLD SAMS PARKING LOT	7500	BAKER BLVD	RICHLAND HILLS	76118	3:49p
07-24-09	143	3212	MATTHEWS DR	RICHLAND HILLS	76118	7:15a	ABG CULLEN EVERGREEN WORK	2716	CULLEN ST	FORT WORTH	76107	7:53a
07-24-09	5168 OLD SAMS PARKING LOT	7500	BAKER BLVD	RICHLAND HILLS	76118	9:29a	SHOP EVERGREEN WORK	2513	E LOOP 820	FORT WORTH	76112	9:35a
07-24-09	5214 OLD SAMS PARKING LOT	7500	BAKER BLVD	RICHLAND HILLS	76118	9:29a	SHOP EVERGREEN WORK	2513	E LOOP 820	FORT WORTH	76112	9:35a
07-24-09	17854 OLD SAMS PARKING LOT	7500	BAKER BLVD	RICHLAND HILLS	76118	9:29a	QUALITY LIVING THROUGH CHOICE	3126	SE LOOP 820	FORT WORTH	76119	9:50a
07-24-09	1412	5700	N BEACH ST	FORT WORTH	76137	9:43a		7621	BAKER BLVD	RICHLAND HILLS	76118	10:32a



APPENDIX E – TAB 5

Special Request Report for the Richland Hills School Bus Ridership

*(A special report provided to the City **by the T** with specific rider pick-up and drop off information which allows identification of non-citizen riders of the Richland Hills Public Transportation Service)*

Date	Passenger.#	Home City	Home Street	Pick up/Drop Off Address	Pick up = 0 Drop off = 1
8/26/2008	1	Haltom City	BAKER ST	SCRUGGS DR	0
8/26/2008	1	Haltom City	BAKER ST	BAKER ST	1
8/26/2008	2	Haltom City	BAKER BLVD	SCRUGGS PARK DRIVE	0
8/26/2008	2	Haltom City	BAKER BLVD	BAKER BLVD	1
8/26/2008	3	N. Richland Hills	GLENVIEW CT	GLENVIEW CT	0
8/26/2008	3	N. Richland Hills	GLENVIEW CT	NORTON DRIVE	1
8/26/2008	3	N. Richland Hills	GLENVIEW CT	NORTON DRIVE	0
8/26/2008	3	N. Richland Hills	GLENVIEW CT	GLENVIEW CT	1
8/26/2008	4	Richland Hills	HENRY DR	SCRUGGS PARK DRIVE	0
8/26/2008	4	Richland Hills	HENRY DR	HENRY DR	1
8/26/2008	5	Richland Hills	DREEBEN DR	DREEBEN DR	0
8/26/2008	5	Richland Hills	DREEBEN DR	NORTON DRIVE	1
8/26/2008	5	Richland Hills	DREEBEN DR	NORTON DRIVE	0
8/26/2008	5	Richland Hills	DREEBEN DR	DREEBEN DR	1
8/26/2008	6	Hurst	N BOOTH CALLOWAY RD	N BOOTH CALLOWAY RD	0
8/26/2008	6	Hurst	N BOOTH CALLOWAY RD	HOVENKAMP	1
8/26/2008	7	Hurst	BOOTH CALLOWAY RD	BOOTH CALLOWAY RD	0
8/26/2008	7	Hurst	BOOTH CALLOWAY RD	HOVENKAMP	1
8/26/2008	8	Haltom City	BAKER BLVD	HOVENKAMP	0
8/26/2008	8	Haltom City	BAKER BLVD	BAKER BLVD	1
8/26/2008	8	Haltom City	BAKER BLVD	HOVENKAMP	0
8/26/2008	8	Haltom City	BAKER BLVD	BAKER BLVD	1
8/26/2008	9	Richland Hills	FAYE DR	SCRUGGS DR	0
8/26/2008	9	Richland Hills	FAYE DR	FAYE DR	1
8/26/2008	10	Richland Hills	HARDISTY ST	HARDISTY ST	0
8/26/2008	10	Richland Hills	HARDISTY ST	HOVENKAMP	1
8/26/2008	11	Richland Hills	DOGWOOD PARK	DOGWOOD PARK	0
8/26/2008	11	Richland Hills	DOGWOOD PARK	SCRUGGS DR	1
8/26/2008	11	Richland Hills	DOGWOOD PARK	SCRUGGS DR	0
8/26/2008	11	Richland Hills	DOGWOOD PARK	DOGWOOD PARK	1
8/26/2008	12	Richland Hills	BRIDGES AVE	SCRUGGS DR	0
8/26/2008	12	Richland Hills	BRIDGES AVE	BRIDGES AVE	1
8/26/2008	13	Richland Hills	REEVES ST	REEVES ST	0
8/26/2008	13	Richland Hills	REEVES ST	HOVENKAMP	1
8/26/2008	14	N. Richland Hills	GLENVIEW CT	GLENVIEW CT	0
8/26/2008	14	N. Richland Hills	GLENVIEW CT	NORTON DRIVE	1
8/26/2008	14	N. Richland Hills	GLENVIEW CT	NORTON DRIVE	0
8/26/2008	14	N. Richland Hills	GLENVIEW CT	GLENVIEW CT	1

Date	Passenger #	Home City	Home Street	Pick up / Drop Off Address	Pick up = 0 Drop off = 1
8/26/2008	15	Richland Hills	MATTHEWS	SCRUGGS DR	0
8/26/2008	15	Richland Hills	MATTHEWS	MATTHEWS	1
8/26/2008	16	Hurst	N BOOTH CALLOWAY RD	NORTON DR	0
8/26/2008	16	Hurst	N BOOTH CALLOWAY RD	N BOOTH CALLOWAY RD	1
8/26/2008	17	Haltom City	HOVENKAMP	HOVENKAMP	0
8/26/2008	17	Haltom City	HOVENKAMP	BAKER BLVD	1
8/26/2008	18	Haltom City	BAKER BLVD	SCRUGGS PARK DRIVE	0
8/26/2008	18	Haltom City	BAKER BLVD	BAKER BLVD	1
8/26/2008	19	Hurst	NE LOOP 820	NE LOOP 820	0
8/26/2008	19	Hurst	NE LOOP 820	HOVENKAMP	1
8/26/2008	20	Haltom City	W LORAIN ST	HOVENKAMP	0
8/26/2008	20	Haltom City	W LORAIN ST	ROSEBUD LN	1
8/26/2008	21	Haltom City	BAKER BLVD	SCRUGGS PARK DRIVE	0
8/26/2008	21	Haltom City	BAKER BLVD	BAKER BLVD	1
8/26/2008	22	Haltom City	BAKER BLVD	HOVENKAMP	0
8/26/2008	22	Haltom City	BAKER BLVD	BAKER BLVD	1
8/26/2008	23	Richland Hills	MIMOSA PARK DR	HOVENKAMP	0
8/26/2008	23	Richland Hills	MIMOSA PARK DR	MIMOSA PARK DR	1
8/26/2008	24	Haltom City	BAKER BLVD	SCRUGGS DR	0
8/26/2008	24	Haltom City	BAKER BLVD	BAKER BLVD	1
8/26/2008	25	Haltom City	BAKER BLVD	SCRUGGS PARK DRIVE	0
8/26/2008	25	Haltom City	BAKER BLVD	BAKER BLVD	1
8/26/2008	26	Haltom City	BAKER BLVD	SCRUGGS PARK DRIVE	1
8/26/2008	26	Haltom City	BAKER BLVD	SCRUGGS PARK DRIVE	0
8/26/2008	27	Hurst	N BOOTH CALLOWAY RD	N BOOTH CALLOWAY RD	0
8/26/2008	27	Hurst	N BOOTH CALLOWAY RD	NORTON DRIVE	1
8/26/2008	27	Hurst	N BOOTH CALLOWAY RD	NORTON DRIVE	0
8/26/2008	27	Hurst	N BOOTH CALLOWAY RD	N BOOTH CALLOWAY RD	1
8/26/2008	28	Richland Hills	FAYE DR	SCRUGGS DR	0
8/26/2008	28	Richland Hills	FAYE DR	FAYE DR	1
8/26/2008	29	Haltom City	BAKER BLVD	HOVENKAMP	1
8/26/2008	29	Haltom City	BAKER BLVD	HOVENKAMP	0
8/26/2008	30	Hurst	N BOOTH CALLOWAY RD	N BOOTH CALLOWAY RD	0
8/26/2008	30	Hurst	N BOOTH CALLOWAY RD	NORTON DR	1
8/26/2008	31	Richland Hills	BROOKS AVE	SCRUGGS DR	0
8/26/2008	31	Richland Hills	BROOKS AVE	BROOKS AVE	1
8/26/2008	32	Haltom City	BAKER BLVD	BAKER BLVD	0
8/26/2008	32	Haltom City	BAKER BLVD	SCRUGGS PARK DRIVE	1

Date	Passenger #	Home City	Home Street	Pick up / Drop Off Address	Pick up = 0	Drop off = 1
8/26/2008	32	Haltom City	BAKER BLVD	SCRUGGS PARK DRIVE	0	
8/26/2008	32	Haltom City	BAKER BLVD	BAKER BLVD	1	
8/26/2008	33	Richland Hills	DREEBEN DR	DREEBEN DR	0	
8/26/2008	33	Richland Hills	DREEBEN DR	HOVENKAMP	1	
8/26/2008	33	Richland Hills	DREEBEN DR	HOVENKAMP	0	
8/26/2008	33	Richland Hills	DREEBEN DR	DREEBEN DR	1	
8/26/2008	34	Hurst	BOOTH CALLOWAY RD	BOOTH CALLOWAY RD	0	
8/26/2008	34	Hurst	BOOTH CALLOWAY RD	HOVENKAMP	1	
8/26/2008	35	Richland Hills	SCRUGGS PARK DR	SCRUGGS PARK DRIVE	0	
8/26/2008	35	Richland Hills	SCRUGGS PARK DR	BRIDGES AVE	1	
8/26/2008	36	Richland Hills	MIMOSA PARK DR	SCRUGGS PARK DRIVE	0	
8/26/2008	36	Richland Hills	MIMOSA PARK DR	MIMOSA PARK DR	1	
8/26/2008	37	Hurst	N BOOTH CALLOWAY RD	N BOOTH CALLOWAY RD	0	
8/26/2008	37	Hurst	N BOOTH CALLOWAY RD	NORTON DR	1	
8/26/2008	37	Hurst	N BOOTH CALLOWAY RD	NORTON DR	0	
8/26/2008	37	Hurst	N BOOTH CALLOWAY RD	N BOOTH CALLOWAY RD	1	
8/26/2008	38	Hurst	N BOOTH CALLOWAY RD	N BOOTH CALLOWAY RD	0	
8/26/2008	38	Hurst	N BOOTH CALLOWAY RD	NORTON DR	1	
8/26/2008	38	Hurst	N BOOTH CALLOWAY RD	NORTON DR	0	
8/26/2008	38	Hurst	N BOOTH CALLOWAY RD	N BOOTH CALLOWAY RD	1	
8/26/2008	39	Haltom City	NORTON DRIVE	NORTON DRIVE	0	
8/26/2008	39	Haltom City	NORTON DRIVE	BAKER BLVD	1	
8/26/2008	40	Richland Hills	ELM PARK	ELM PARK	0	
8/26/2008	40	Richland Hills	ELM PARK	HOVENKAMP	1	
8/26/2008	40	Richland Hills	ELM PARK	HOVENKAMP	0	
8/26/2008	40	Richland Hills	ELM PARK	ELM PARK	1	
8/26/2008	41	Richland Hills	CEDAR PARK BLVD	ELM PARK	0	
8/26/2008	41	Richland Hills	CEDAR PARK BLVD	CEDAR PARK BLVD	0	
8/26/2008	41	Richland Hills	CEDAR PARK BLVD	HOVENKAMP	1	
8/26/2008	41	Richland Hills	CEDAR PARK BLVD	HOVENKAMP	0	
8/26/2008	42	Hurst	BOOTH CALLOWAY RD	CEDAR PARK BLVD	1	
8/26/2008	42	Hurst	BOOTH CALLOWAY RD	BOOTH CALLOWAY RD	0	
8/26/2008	43	Richland Hills	ELM PARK	NORTON DR	1	
8/26/2008	43	Richland Hills	ELM PARK	ELM PARK	0	
8/26/2008	43	Richland Hills	ELM PARK	SCRUGGS PARK DRIVE	1	
8/26/2008	43	Richland Hills	ELM PARK	SCRUGGS PARK DRIVE	0	
8/26/2008	44	Richland Hills	BIRCH PARK DR	ELM PARK	1	
8/26/2008	44	Richland Hills	BIRCH PARK DR	SCRUGGS PARK DRIVE	0	
8/26/2008	44	Richland Hills	BIRCH PARK DR	BIRCH PARK DR	1	

Date	Passenger #	Home City	Home Street	Pick up/ Drop Off Address	Pick up = 0 Drop off = 1
8/26/2008	45	Haltom City	BAKER BLVD	SCRUGGS PARK DRIVE	0
8/26/2008	45	Haltom City	BAKER BLVD	BAKER BLVD	1
8/26/2008	45	Haltom City	BAKER BLVD	SCRUGGS PARK DRIVE	0
8/26/2008	45	Haltom City	BAKER BLVD	BAKER BLVD	1
8/26/2008	46	Richland Hills	DOGWOOD PARK	DOGWOOD PARK	0
8/26/2008	46	Richland Hills	DOGWOOD PARK	HOVENKAMP	1
8/26/2008	46	Richland Hills	DOGWOOD PARK	HOVENKAMP	0
8/26/2008	46	Richland Hills	DOGWOOD PARK	DOGWOOD PARK	1
8/26/2008	47	Hurst	BOOTH CALLOWAY RD	BOOTH CALLOWAY RD	0
8/26/2008	47	Hurst	BOOTH CALLOWAY RD	NORTON DRIVE	1
8/26/2008	48	Richland Hills	CEDAR PARK BLVD	SCRUGGS PARK DRIVE	0
8/26/2008	48	Richland Hills	CEDAR PARK BLVD	CEDAR PARK BLVD	1
8/26/2008	49	Richland Hills	WILLOW PARK DR	SCRUGGS PARK DRIVE	0
8/26/2008	49	Richland Hills	WILLOW PARK DR	WILLOW PARK DR	1
8/26/2008	50	Richland Hills	DOGWOOD	SCRUGGS PARK DRIVE	0
8/26/2008	50	Richland Hills	DOGWOOD	DOGWOOD DR	1
8/26/2008	51	Richland Hills	NORTON DR	NORTON DRIVE	0
8/26/2008	51	Richland Hills	NORTON DR	CAGLE DR	1
8/26/2008	52	Hurst	BOOTH CALLOWAY RD	BOOTH CALLOWAY RD	0
8/26/2008	52	Hurst	BOOTH CALLOWAY RD	NORTON DRIVE	1
8/26/2008	53	Richland Hills	BROOKS AVE	HOVENKAMP	0
8/26/2008	53	Richland Hills	BROOKS AVE	BROOKS AVE	1
8/26/2008	54	Hurst	N BOOTH CALLOWAY RD	N BOOTH CALLOWAY RD	0
8/26/2008	54	Hurst	N BOOTH CALLOWAY RD	NORTON DRIVE	1
8/26/2008	55	Richland Hills	CEDAR PARK BLVD	CEDAR PARK BLVD	0
8/26/2008	55	Richland Hills	CEDAR PARK BLVD	HOVENKAMP	1
8/26/2008	55	Richland Hills	CEDAR PARK BLVD	HOVENKAMP	0
8/26/2008	55	Richland Hills	CEDAR PARK BLVD	CEDAR PARK BLVD	1
8/26/2008	56	Richland Hills	DOGWOOD PARK	DOGWOOD PARK	0
8/26/2008	56	Richland Hills	DOGWOOD PARK	SCRUGGS PARK DRIVE	1
8/26/2008	57	Hurst	SCRUGGS DR	N BOOTH CALLOWAY RD	0
8/26/2008	57	Hurst	SCRUGGS DR	NORTON DR	1
8/26/2008	57	Hurst	SCRUGGS DR	NORTON DR	0
8/26/2008	57	Hurst	SCRUGGS DR	N BOOTH CALLOWAY RD	1
8/26/2008	58	Richland Hills	BIRCH PARK DR	SCRUGGS PARK DRIVE	0
8/26/2008	58	Richland Hills	BIRCH PARK DR	BIRCH PARK DR	1
8/26/2008	59	Haltom City	BAKER BLVD	BAKER BLVD	0
8/26/2008	59	Haltom City	BAKER BLVD	SCRUGGS PARK DRIVE	1

Date	Passenger #	Home City	Home Street	Pick up / Drop Off Address	Pick up = 0 Drop off = 1
8/26/2008	59	Haltom City	BAKER BLVD	SCRUGGS PARK DRIVE	0
8/26/2008	59	Haltom City	BAKER BLVD	BAKER BLVD	1
8/26/2008	60	Richland Hills	CEDAR PARK BLVD	SCRUGGS PARK DRIVE	0
8/26/2008	60	Richland Hills	CEDAR PARK BLVD	CEDAR PARK BLVD	1
8/26/2008	61	Hurst	N BOOTH CALLOWAY RD	NORTON DRIVE	1
8/26/2008	61	Hurst	N BOOTH CALLOWAY RD	NORTON DRIVE	0
8/26/2008	62	Richland Hills	PARK PLACE DR	PARK PLACE DR	0
8/26/2008	62	Richland Hills	PARK PLACE DR	SCRUGGS PARK DRIVE	1
8/26/2008	62	Richland Hills	PARK PLACE DR	SCRUGGS PARK DRIVE	0
8/26/2008	62	Richland Hills	PARK PLACE DR	PARK PLACE DR	1
8/26/2008	63	Richland Hills	PARK PLACE DR	SCRUGGS DR	0
8/26/2008	63	Richland Hills	PARK PLACE DR	PARK PLACE DR	1
8/26/2008	64	Richland Hills	BIRCH PARK DR	SCRUGGS PARK DRIVE	0
8/26/2008	64	Richland Hills	BIRCH PARK DR	BIRCH PARK DR	1
8/26/2008	65	Hurst	SCRUGGS DR	N BOOTH CALLOWAY RD	0
8/26/2008	65	Hurst	SCRUGGS DR	HOVENKAMP	1
8/26/2008	65	Hurst	SCRUGGS DR	HOVENKAMP	0
8/26/2008	65	Hurst	SCRUGGS DR	N BOOTH CALLOWAY RD	1
8/26/2008	66	Richland Hills	SCRUGGS PARK DR	SCRUGGS DR	0
8/26/2008	66	Richland Hills	SCRUGGS PARK DR	HOVENKAMP	1
8/26/2008	67	Richland Hills	DOGWOOD PARK	SCRUGGS PARK DRIVE	0
8/26/2008	67	Richland Hills	DOGWOOD PARK	DOGWOOD PARK	1
8/26/2008	68	Richland Hills	BROOKS AVE	BROOKS AVE	0
8/26/2008	68	Richland Hills	BROOKS AVE	SCRUGGS PARK DRIVE	1
8/26/2008	68	Richland Hills	BROOKS AVE	SCRUGGS DR	0
8/26/2008	68	Richland Hills	BROOKS AVE	BROOKS AVE	1
8/26/2008	69	Hurst	BOOTH CALLOWAY RD	BOOTH CALLOWAY RD	0
8/26/2008	69	Hurst	BOOTH CALLOWAY RD	NORTON DR	1
8/26/2008	70	Richland Hills	MIMOSA PARK DR	SCRUGGS PARK DRIVE	0
8/26/2008	70	Richland Hills	MIMOSA PARK DR	MIMOSA PARK DR	1
8/26/2008	71	Richland Hills	REEVES ST	REEVES ST	0
8/26/2008	71	Richland Hills	REEVES ST	SCRUGGS PARK DRIVE	1
8/26/2008	71	Richland Hills	REEVES ST	SCRUGGS PARK DRIVE	0
8/26/2008	71	Richland Hills	REEVES ST	REEVES ST	1
8/26/2008	72	Haltom City	BAKER BLVD	SCRUGGS PARK DRIVE	0
8/26/2008	72	Haltom City	BAKER BLVD	BAKER BLVD	1
8/26/2008	73	Hurst	BOOTH CALLOWAY RD	BOOTH CALLOWAY RD	0
8/26/2008	73	Hurst	BOOTH CALLOWAY RD	HOVENKAMP	1

Date	Passenger #	Home City	Home Street	Pick up / Drop Off Address	Pick up = 0 Drop off = 1
8/26/2008	74	Richland Hills	CEDAR PARK BLVD	SCRUGGS PARK DRIVE	0
8/26/2008	74	Richland Hills	CEDAR PARK BLVD	CEDAR PARK BLVD	1
8/26/2008	75	Richland Hills	BIRCH PARK DR	BIRCH PARK DR	0
8/26/2008	75	Richland Hills	BIRCH PARK DR	HOVENKAMP	1
8/26/2008	75	Richland Hills	BIRCH PARK DR	HOVENKAMP	0
8/26/2008	76	Hurst	N BOOTH CALLOWAY RD	BIRCH PARK DR	1
8/26/2008	76	Hurst	N BOOTH CALLOWAY RD	N BOOTH CALLOWAY RD	0
8/26/2008	77	Richland Hills	SPRUCE PARK DR	NORTON DRIVE	1
8/26/2008	77	Richland Hills	SPRUCE PARK DR	SCRUGGS PARK DRIVE	0
8/26/2008	78	Richland Hills	NE LOOP 820	SPRUCE PARK DR	1
8/26/2008	78	Richland Hills	NE LOOP 820	NE LOOP 820	0
8/26/2008	79	N. Richland Hills	GLENVIEW CT	HOVENKAMP	1
8/26/2008	79	N. Richland Hills	GLENVIEW CT	GLENVIEW CT	0
8/26/2008	79	N. Richland Hills	GLENVIEW CT	HOVENKAMP	1
8/26/2008	79	N. Richland Hills	GLENVIEW CT	HOVENKAMP	0
8/26/2008	80	Richland Hills	CRITES ST	GLENVIEW CT	1
8/26/2008	80	Richland Hills	CRITES ST	SCRUGGS PARK DRIVE	0
8/26/2008	81	Richland Hills	PARK PLACE DR	CRITES ST	1
8/26/2008	81	Richland Hills	PARK PLACE DR	SCRUGGS PARK DRIVE	0
8/26/2008	82	Richland Hills	CRITES ST	PARK PLACE DR	1
8/26/2008	82	Richland Hills	CRITES ST	CRITES ST	0
8/26/2008	82	Richland Hills	CRITES ST	NORTON DR	1
8/26/2008	82	Richland Hills	CRITES ST	NORTON DR	0
8/26/2008	83	Haltom City	BAKER BLVD	CRITES ST	1
8/26/2008	83	Haltom City	BAKER BLVD	SCRUGGS PARK DRIVE	0
8/26/2008	84	Richland Hills	BOOTH CALLOWAY RD	BAKER BLVD	1
8/26/2008	84	Richland Hills	BOOTH CALLOWAY RD	BOOTH CALLOWAY RD	0
8/26/2008	85	Richland Hills	RUFE SNOW DR	NORTON DRIVE	1
8/26/2008	85	Richland Hills	RUFE SNOW DR	RUFE SNOW DR	0
8/26/2008	85	Richland Hills	RUFE SNOW DR	SCRUGGS PARK DRIVE	1
8/26/2008	85	Richland Hills	RUFE SNOW DR	SCRUGGS PARK DRIVE	0
8/26/2008	86	Richland Hills	SCRUGGS DR	RUFE SNOW DR	1
8/26/2008	86	Richland Hills	RICHLYNN TER	HOVENKAMP	0
8/26/2008	86	Richland Hills	SCRUGGS DR	HOVENKAMP	0
8/26/2008	86	Richland Hills	RICHLYNN TER	RICHLYNN TER	1
8/26/2008	87	Richland Hills	RUFE SNOW RD	RICHLYNN TER	1
8/26/2008	87	Richland Hills	RUFE SNOW RD	HOVENKAMP	0
8/26/2008	87	Richland Hills	RUFE SNOW RD	RUFE SNOW RD	1

Date	Passenger #	Home City	Home Street	Pick-up/ Drop Off Address	Pick up = 0	Drop off = 1
8/26/2008	88	Haltom City	BAKER BLVD	SCRUGGS PARK DRIVE	1	
8/26/2008	88	Haltom City	BAKER BLVD	SCRUGGS PARK DRIVE	0	
8/26/2008	89	Hurst	SCRUGGS DR	BOOTH CALLOWAY	0	
8/26/2008	89	Hurst	SCRUGGS DR	HOVENKAMP	1	
8/26/2008	89	Hurst	SCRUGGS DR	HOVENKAMP	0	
8/26/2008	89	Hurst	SCRUGGS DR	N BOOTH CALLOWAY RD	1	
8/26/2008	90	Richland Hills	KINGSBURY AVE	KINGSBURY AVE	0	
8/26/2008	90	Richland Hills	KINGSBURY AVE	SCRUGGS PARK DRIVE	1	
8/26/2008	90	Richland Hills	KINGSBURY AVE	SCRUGGS PARK DRIVE	0	
8/26/2008	90	Richland Hills	KINGSBURY AVE	KINGSBURY AVE	1	
8/26/2008	91	N. Richland Hills	GLENVIEW CT	GLENVIEW CT	0	
8/26/2008	91	N. Richland Hills	GLENVIEW CT	HOVENKAMP	1	
8/26/2008	92	Richland Hills	BOOTH CALLOWAY RD	BOOTH CALLOWAY RD	0	
8/26/2008	92	Richland Hills	BOOTH CALLOWAY RD	NORTON DRIVE	1	
8/26/2008	92	Richland Hills	BOOTH CALLOWAY RD	NORTON DRIVE	0	
8/26/2008	92	Richland Hills	BOOTH CALLOWAY RD	BOOTH CALLOWAY RD	1	
8/26/2008	93	Haltom City	BAKER BLVD	SCRUGGS PARK DRIVE	0	
8/26/2008	93	Haltom City	BAKER BLVD	BAKER BLVD	1	
8/26/2008	94	Hurst	N BOOTH CALLOWAY RD	N BOOTH CALLOWAY RD	0	
8/26/2008	94	Hurst	N BOOTH CALLOWAY RD	NORTON DR	1	
Total Trips					124	
Richland Hills Student Trips					66	
Non-citizen trips					58	
% Non-citizen trips					47%	